

West Milford Township Public Schools

Budget Transfer Request Form

GREEN

Date: 11/22/2011

Account Number	Account Title	Transfer From	Transfer To
11-190-100-610-07-35-000	Social Studies	2,042	
11-000-222-610-07-07-000	Library		2,042
11-230-100-610-07-07-000	Basic Skills	500	
11-000-222-610-07-07-000	Library		500
11-230-100-640-07-07-000	Basic Skills Textbooks	100	
11-000-222-610-07-07-000	Library		100
11-000-230-530-07-07- <del>000</del>	Postage	300	
11-000-222-610-07-07-000	Library		300
11-000-221-890-07-07-000	Improv. Instruct-Other Objects	250	
11-000-222-610-07-07-000	Library		250
11-190-100-610-07-34-000	Science	600	
11-000-222-610-07-07-000	Library		600
11-190-100-610-07-07-000	General Supplies	1,497	
11-000-222-610-07-07-000	Library		1,497
11-000-262-420-07-07-000	Repair	1,300	
11-000-222-610-07-07-000	Library		1,300
	<b>TOTAL TRANSFER</b>	<b>6,589</b>	<b>6,589</b>

ENTERED  
11/22/11

The reason for the transfer is to equip each classroom with a mimio to allow teachers to fully integrate technology into the elementary program. At this point, we feel this is the most effective use of funds available.

Requested by:

Dr. Joan Oberer *Joan Oberer*

Date: 11/22/2011

Approved by Business Administrator:

*Barbara Francisco*

Date: 12/14/11

Approved by Superintendent:

*Jody Rivelle*

Date: 12/14/11

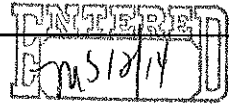
sjc: rev. 07/20/04

West Milford Township Public Schools  
**Budget Transfer Request Form**

GREEN

Date: 12/8/2011

Account Number	Account Title	Transfer From	Transfer To
11-190-100-610-03-03-000	Supplies-Instruction	400	
110190-100-610-03-34-000	Supplies - Science		400
TOTAL TRANSFER		400	400



**Reason for each transfer: To pay for Rivers in the Classroom.**

Requested by: William Kane Date: 12/8/2011

Approved by Business Administrator: Barbara J. Francisco Date: 12/9/11

Approved by Superintendent: Judy [Signature] Date: 12/12/11

sjc: rev. 07/20/04

West Milford Township Public Schools

Budget Transfer Request Form

GREEN

Date: 12/19/11

Account Number	Account Title	Transfer From	Transfer To
11-190-100-610-09-31-000	Textbooks High School	1400	
11-190-100-610-09-31-000	General Supplies High School		1400
<b>TOTAL TRANSFER</b>		1400	1400

ENTERED  
12/15/20

**Reason for each transfer:**  
 Order document cameras for the high school to update technology in English classrooms in order to improve instruction.

Requested by: Karen E. Norman  
 Approved by Business Administrator: Barbara Francisco  
 Approved by Superintendent: John Petrait

Date: 12/19/11  
 Date: 12/19/11  
 Date: 12/20/11

sjc: rev. 07/20/04

West Milford Township Public Schools

Budget Transfer Request Form

GREEN

Date: 12/20/2011

Account Number	Account Title	Transfer From	Transfer To
11-204-100-610-08-08-000	SUPPLIES-LEARNING DISAB	18	
11-204-100-640-08-08-000	TEXTBOOKS-LEARNING DISAB		18
TOTAL TRANSFER		18	18

PAID  
12/16/12

Reason for each transfer: Price difference on purchase order 202959 - not enough funds in the account to cover

Requested by: May E. Rosold Date: 12/23/11  
 Approved by Business Administrator: Barbara Francisco Date: 1/4/2012  
 Approved by Superintendent: John [Signature] Date: 1/4/12

sjc: rev. 07/20/04

West Milford Township Public Schools

Budget Transfer Request Form

GREEN

Date: 12/23/2011

Account Number	Account Title	Transfer From	Transfer To
11-000-230-590-10-13-000	BOARD RELATED INSURANCE	1,341	
11-000-230-610-10-14-000	SUPPLIES - GENERAL ADMIN		1,341
TOTAL TRANSFER		1,341	1,341

**ENTERED**  
MS 12/23/11

Reason for each transfer: **To purchase technology for departmental meetings**

Requested by: B. FRANCISCO Date: 12/23/2011  
 Approved by Business Administrator: Barbara Francisco Date: 12/23/11  
 Approved by Superintendent: [Signature] Date: 12/23/11

sjc: rev. 07/20/04

West Milford Township Public Schools

Budget Transfer Request Form

GREEN

Date: 12/13/2011

Account Number	Account Title	Transfer From	Transfer To
11-000-240-610-03-03-666	COPIER SUPPLIES/ADMIN		20
11-190-100-610-03-03-666	COPIER SUPPLIES	20	
11-190-100-610-07-07-666	COPIER SUPPLIES		320
11-000-240-610-07-07-666	COPIER SUPPLIES/ADMIN	320	
TOTAL TRANSFER		340	340

**Reason for each transfer: TO REALIGN COPIER ACCOUNTS DUE TO THE NEW CONTRACT.**

Requested by: *Jean Papp* Date: *12/13/11*  
 Approved by Business Administrator: *Barbara Francisco* Date: *12/15/11*  
 Approved by Superintendent: *Julie Lucas* Date: *12/16/11*

sjc: rev. 07/20/04

*Entered AG 12/16/11*

West Milford Township Public Schools

Budget Transfer Request Form

GREEN

Date: 12/16/2011

Account Number	Account Title	Transfer From	Transfer To
11-000-230-530-07-07-000 <del>532</del>	Communications-Postage	200	
11-000-221-890-07-07-000	Improv. Instruct-Other Objects		200
TOTAL TRANSFER		200	200

**Our use of postage has been minimized by a broader use of district mailing procedures. This money will be best utilized to organize the offices to make processing HIB reports more efficient.**

Requested by: Dr. Joan Oberer

Approved by Business Administrator: Barbara Francisco

Approved by Superintendent: Judy Pitts

Date: 12/16/2011

Date: 12/22/11

Date: 12/22/11

sjc: rev. 07/20/04

Entered AG 12/23/11

West Milford Township Public Schools

Budget Transfer Request Form

GREEN  
FY 2011-2012

Date: 1/5/2012

Account Number	Account Title	Transfer From	Transfer To
11-000-216-610-10-16-000	Supplies Classified Students	1,800	
11-213-100-610-08-08-000	Resource Center Supplies - Mac		1,800

	TOTAL TRANSFER	1,800	1,800

ENTERED  
MS 1/9/12

Redistribution of funds that had been earmarked for the purchase of a SmartBoard

Requested by: *[Signature]*  
 Approved by Business Administrator: *Barbara Francisco*  
 Approved by Superintendent: *Jely Petre*

Date: 1/5/2012  
 Date: 1/6/2012  
 Date: 1/6/12

sjc: rev. 07/20/04



**Budget Transfer Request Form**

Transfer Date: 12/8/2011

Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
20-231-200-590-10-50-003	Title I Other Purchase Service Carry-over	\$5,150.84	
20-231-200-610-10-50-003	Title I Support Supplies Carry-over	\$5,144.16	
20-231-100-320-10-50-003	Title I Purchased Professional Services Carry-over		\$10,295.00
TOTAL TRANSFER (add each column)		\$10,295.00	\$10,295.00

Reason for Transfer: To transfer carry-over money from Title I Purchased Service and Support Supplies to a Instructional Purchase Service account to purchase online services for Macopin School (which is a School in Need of Improvement) in Math, Language Arts and science to give students supplemental help to increase Adequate Yearly Progress.

Requested By: Tara Fitzgerald

Date 12/8/2011

Approved by Business Admin: Barbara J. Hancock

Date 12/9/11

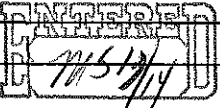
Approved by Superintendent: Joly Pitts

Date 12/12/11

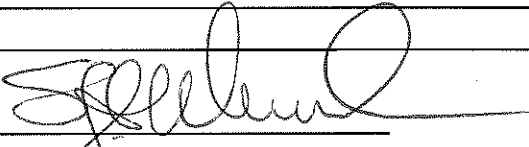
AG Entered 12/12/11

Budget Transfer Request Form

Transfer Date: December 9, 2011

Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
11-190-100-610-05-05-000	General Supplies	\$32.00	
11-000-222-610-05-05-000	Library Supplies		\$32.00
	TOTAL TRANSFER (add each column)	\$32.00	\$32.00

Reason for Transfer: Difference in price for Purchase Order #202903 for Positive Promotions, for reading certificates for battle of the books.

Requested By: Dr. Stephen Wisniewski  Date 12/9/11

Approved by Business Admin: Barbara Z. Mancoske Date 12/13/11

Approved by Superintendent: Joseph Date 12/13/11

