## **Budget Transfer Request Form**

Transfer Date: January 31, 2011

Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
11-000-230-590-10-13-000	Board Related Insurance	\$348.00	
11-000-230-334-10-13-000	Architectural/Engineering Services		\$348.00
	TOTAL TRANSFER (add each column)	\$348.00	\$348.00
Reason for Transfer: <u>Unantici</u>	pated expenses for updating long range facility p	lan to incorporate turf field.	
Requested By:	Allen Grunthal	Date	February 4, 2011
Approved by Business Admin:	parbura 7 Menerices	Date	2/4/2011
Approved by Superintendent:	to fetule	Date	2/4/2011

Entered AB 1/3/11

# **Budget Transfer Request Form**

Transfer Date: January 31, 2011

Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
11-110-100-101-10-10-000	Salary Teacher Pre-School & Kindergarten	\$30,000.00	
11-120-100-101-10-10-000	Salary Teacher Grades 1-5	\$200,000.00	
11-140-100-101-10-10-000	Salary Teacher Grades 9-12	\$250,000.00	
11-000-291-290-10-13-000	Employee Benefits		\$480,000.00
			/ <sub>1</sub> · · · · · · · · · · · · · · · · · · ·
	TOTAL TRANSFER (add each column)	\$480,000.00	\$480,000.00

Reason for Transfer: To fund	sick and vacation day payouts due to unanticipated retiren	nents.
Requested By:	Allen Grunthal	Date February 4, 2011
Approved by Business Admin:	barbara Francisco	Date <u>2/4/2071</u>
Approved by Superintendent:	J. y Little	Date

Entered AB 1/31/11

# **Budget Transfer Request Form**

Transfer Date: January 31, 2011

Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
11-000-262-420-09-09-400	Repair	\$1,128.00	
11-190-100-440-09-09-666	Lease / Rental Copier		\$1,128.00
11-190-100-610-09-09-000	Supplies Instruction	\$5,996.00	
11-190-100-610-09-09-666	Supplies Copier		\$5,996.00
	TOTAL TRANSFER (add each column)	\$7,124.00	\$7,124.00

	eason for Transfer: Payment for lease of High School digital copier. Higher than expected copier supplies.				
Requested By:	Allen Grunthal	Date February 4, 2011			
Approved by Business Admin:	Darbara Francisco	Date <u>2/4/ 1/</u>			
Approved by Superintendent:	Je Walted	Date <u>44/11</u>			

Entered AR 1/31/4

## **Budget Transfer Request Form**

**GREEN** 

Date: 12/21/2010

Account Number	Account Title		Transfer From	Transfer To
11-000-222-610-03-03-000	Supplies-Library		250	
11-000-240-610-03-03-000	Supplies - School Admin.			250
			· · · · · · · · · · · · · · · · · · ·	
		٠.		
	TOTAL TRANSFER		250 × 250	250

Reason for each transfer:	Need to	ensure	that I ha	ave su	ufficient 1	funds i	in this	account for
Netbook transfer and BJs	grant.							

Requested by:

William Kane

Date: 1/31/2011

Approved by Business Administrator:

Approved by Superintendent:

sjc: rev. 07/20/04

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#### **Budget Transfer Request Form**

**GREEN** 

Date: 1/26/2011

Account Number	Account Title	Transfer From	Transfer To
11-000-230-820-10-13-000	JUDGEMENTS AGAINST DISTRI	15,000	
11-000-251-340-10-13-000	PURCH. TECH. SERVBUSINESS	3,750	
11-000-230-339-10-13-000	PURCH, PROF. SERVICES		18,750
		***************************************	
	TOTAL TRANSFER	18,750	18,750

Reason for each transfer: To cover the cost of the superintendent search consulting firm, special investigation regarding student matter, and manual of policies, bylaws, and regulations.

Requested by:

T. Charles

Date: 1/26/11

Approved by Business Administrator:

Date: \_\_\_\_\_\_\_/2

Approved by Superintendent:

Date:

sjc: rev. 07/20/04

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1/27/2011, 11:33 AM

### **Budget Transfer Request Form**

**GREEN** 

Date: 2/3/2011

Account Number	Account Title	Transfer From	Transfer To
11-190-100-340-08-08-000	PurchTechSV/Other/Instr	1,000	
11-190-100-610-08-08-000	Supplies Instr		1,000
Manastra II	TOTAL TRANSFER	1,000	1,000

TO PURCHASE GENERAL SUPPLIES NEEDED TO BE DISTRIBUTED THROUGHOUT CLASSROOMS/OFFICES. SCHOOL SUPPLY ACCOUNT HAS A BALANCE OF \$87. ORDERS WILL TOTAL APPROX. \$1065.

Requested by:

Approved by Business Administrator:

Approved by Superintendent:

sjc: rev. 07/20/04

Date:

Date:

: 8/8/201

Data.

1/3/2011

### **Budget Transfer Request Form**

**GREEN** 

Date: 2/7/2011

Account Number	Account Title	Transfer From	Transfer To
11-213-100-610-09-09-000		600	
11-209-100-610-09-09-000			600
			L
	TOTAL TRANSFER	600	600

Reason for each transfer: Monies needed in the General Supplies/BD account for behavioral incentives to get through the remainder of the school year.

Requested by:	Patrici Cappell	Date:	2/8/11
Approved by Business Administrator	: Barbara Francisco	Date:	2/9/11
Approved by Superintendent:	Je Gatures	Date:	49/11

sjc: rev. 07/20/04

### **Budget Transfer Request Form**

**GREEN** 

Date: 2/8/2011

Account Number	Account Title	Transfer From	Transfer To
11-000-230-340-10-13-000	Purchased Technical Services	450	
11-000-230-332-10-13-000	Audit Fees		450
	TOTAL TRANSFER	450	450

Reason for each transfer: To cover accounting services rendered in regards to the Board's inquiry into transportation budget line item accounts and backup of expenditures.

Requested by:	T. Charles	_ Date:	2/8/2011
Approved by Business Administrato	r. Durbay 8/2Mers en	Date:	2/8/2011
Approved by Superintendent:	De flut	_ Date:	2/9/2011

sjc: rev. 07/20/04

# **Budget Transfer Request Form**

**GREEN** 

Date: 2/10/2011

Account Number	Account Title	Transfer From	Transfer To
11-190-100-610-09-09-000	H.S. Repair	3,000	
12-000-100-731-09-64-752	Instruction Equipment - replace		3,000
11-190-100-610-09-64-000	Supplies Instruction	5,000	
12-000-100-731-09-64-752	Instruction Equipment - replace		5,000
11-190-100-610-09-61-000	Supplies Instruction	1,034	
12-000-100-731-09-64-752	Instruction Equipment - replace		1,034
11-190-100-890-09-61-000	Other Objects	620	
12-000-100-731-09-64-752	Instruction Equipment - replace		620
_ :-			
	TOTAL TRANSFER	9,654	9,654

Reason for each transfer: All transfers are to facilitate the purchace of a power paper cutter to replace the 34 year old unit presently in place. The old unit is no longer considered safe.

Requested by:

Craig Schreiner

Date: 2/10/2011

Approved by Business Administrator: Apple

Date: 2 1(1)

Approved by Superintendent:

Date:

40/11

sjc: rev. 07/20/04

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P:\NEW EQUIPMENT\Copy of Budget Transfer Form FY04

2/10/2011, 10:12 AM

### **Budget Transfer Request Form**

**GREEN** 

Date: 2/10/2011

Account Number	Account Title	Transfer From	Transfer To
11-000-222-610-03-03-000	Supplies-Library	535	
11-190-100-320-03-03-000	Purchased Professional Services		60
11-190-100-610-03-03-000	Supplies-Instruction		325
11-000-230-530-03-03-532	Communications-Postage		50
11-000-262-420-03-03-400	Repair		100
	TOTAL TRANSFER	535	535

Reason for each transfer: To cover expenditures for the rest of the year, including petty cash, mailings, repairs, and Principal Advisory meetings.

Requested by: William Kane Date: 2/10/2011

Approved by Business Administrator: Barbara Brancusco Date: 21111

Approved by Superintendent: Date: 2/11/11

sjc: rev. 07/20/04

Entered Af 2/1/N