



Westbrook Elementary School

55 Nosenzo Pond Road
West Milford, NJ 07480

Dr. Dana Swarts, Principal
dana.swarts@wmtps.org

973-697-5700
Fax (973) 208-0136

DATE: February 8, 2023

TO: All School Employees, Parents, Guardians and Students

FROM: Chris Kelly, C.E.F.M.
Supervisor of Buildings and Grounds

SUBJECT: Annual AHERA (Asbestos Hazard Emergency Response Act) Notification Letter

In 1987, Federal Regulation 40 CFR Part 763, known as AHERA (Asbestos Hazard Emergency Response Act) was enacted by Congress. It required all schools (K-12) to conduct an initial inspection and follow a careful process of identifying, monitoring and maintaining known or assumed Asbestos Containing Materials (ACM) to prevent hazardous conditions. The law further requires an Asbestos Management Plan (AMP) to be in place. The West Milford Board of Education has developed and maintains a plan and related files as required. The purpose of this notification letter is to satisfy the requirements of AHERA for written notice of the availability of the Management Plan for review. Should you desire, please contact School Administrative Office for further details.

The BOE has contracted with EnviroVision Consultants, Inc. to act as our AHERA Asbestos Consultant to ensure that all required safety procedures are followed and properly documented. The BOE is in full compliance with these requirements and has been conducting AHERA Six-Month Periodic Surveillances with the last Three-Year AHERA Re-Inspection having been conducted in May, 2022. Following each inspection, all findings are documented and reported to the Board of Education by an AHERA accredited Asbestos Building Inspector from EnviroVision Consultants, Inc.

All previous periodic surveillance and re-inspection reports, as well as any asbestos activities since last written notice are kept with the Asbestos Management Plan and available for review. It is the intention of the BOE to comply with all federal and state regulations controlling asbestos and to take whatever steps are necessary to ensure students and employees enjoy a healthy and safe environment.



20-21 Wagaraw Road – Bldg. 35E, Fair Lawn, NJ 07410
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Email: envirovision@optonline.net
Employer ID # 22-3417347

**USEPA AHERA
6-MONTH PERIODIC SURVEILLANCE**

November 2022

Westbrook Elementary School

Prepared For:

**West Milford Township
Board of Education**

**46 Highland Drive
West Milford, NJ 07480**

Project #: 22-464

Prepared By:

**Robert Vandebree
USEPA AHERA Accredited Building Inspector**



20-21 Wagaraw Road – Bldg. 35E, Fair Lawn, NJ 07410
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November 10, 2022

EnviroVision Project #: 22-464

Attn: Mr. Chris Kelly,
West Milford Township Board of Education
46 Highlander Drive
West Milford, NJ 07480-1511

Re: AHERA 6-Month Periodic Surveillance @ Westbrook Elementary School

Dear Mr. Kelly:

An Asbestos Hazard Emergency Response Act (AHERA) USEPA AHERA 6-Month Periodic Surveillance was performed at the **Westbrook Elementary School** on November 8, 2021. According to AHERA 40 CFR 763.92(b), each local education agency shall conduct an inspection of all friable and nonfriable known or assumed ACBM in each school building that it leases, owns, or otherwise uses as a school building that contains Asbestos Containing Building Material (ACBM) or is assumed to contain ACBM. Each person performing an inspection shall: Visually inspect, and reassess, in accordance with 40 CFR 763.88, the condition of all friable known or assumed ACBM. Visually inspect material that was previously considered nonfriable ACBM. Identify any homogenous areas with material that has become friable since the last inspection or inspection. The date of the inspection, name (s) of inspector, and any changes in the condition of the materials must be recorded.

This 6-Month Periodic Surveillance report is being submitted to West Milford Township Board of Education AHERA Designated Person (DP) for inclusion in the School Systems AHERA Management Plans. One copy of this report should be placed within the MP at the school and another copy of this report should be kept with the MPs at a central administrative location.

A response action must be implemented on damaged asbestos containing material. AHERA 40 CFR 763 states that, each local education agency (all schools k thru12) are required to select and implement appropriate response actions consistent with the assessments conducted in accordance with AHERA Inspections & surveillances. Response actions shall be sufficient to protect human health and the environment. The following response actions are acceptable: repair, enclosure, encapsulation, and removal. The majority of the ACBM at the Westbrook Elementary School is in good condition and the Operation and Maintenance Plan shall remain in effect. The locations for and recommended response actions are shown in the inspection reports attached to this letter.



Project No.: 22-464 (AHERA – West Milford 6-Month)

Asbestos containing material could exist in inaccessible areas, such as: wall cavities, ceiling plenums, underneath carpets, or within the building infrastructure. The possibility of hidden material must be addressed prior to any renovation, alteration, or modification. If ACM is encountered during these activities, work shall stop and an appropriate response action must be implemented.

As a reminder, please be aware that the presence of an AHERA Management Plan and all updated surveillances and Re-Inspections is public information and West Milford Township Board of Education MUST publish an annual notice informing parents, teachers, students, and administrative staff of the availability of the report for public review. This can be printed in a newsletter, newspaper notice, or handbook. A copy of this notice must be included in your management plan.

If not current, Form Q is to be completed, with signature, by Asbestos Program Manager (LEA's Designated Person). This form outlines the responsibilities of the AHERA Designated Person that assures compliance on the part of the governing authority with all current applicable regulations regarding management plan and its implementation. This form must be kept with the management plan.

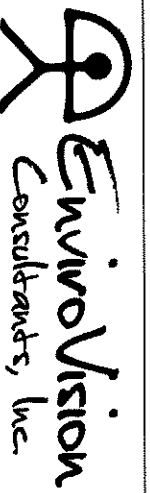
Thanks for using EnviroVision for your environmental health & safety needs. We look forward to providing West Milford Township Board of Education with the service and attention to detail that our clients have come to expect from us.

Sincerely,
EnviroVision Consultants, Inc.

A handwritten signature in black ink, appearing to read "Rob Vandembree", is written over a horizontal line.

Robert Vandembree
Field Technician
USEPA accredited AHERA Inspector

Attached: AHERA Asbestos 6-Month Periodic Surveillance report
Associated documents and credentials
FYI-general information and sample letters
Q form Blank



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USEPA AHERA 6-Month Periodic Surveillance

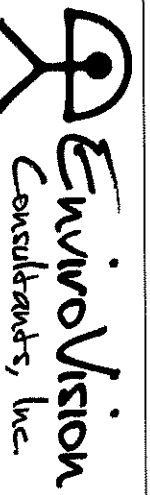
Page: 1 of 2

LEA: West Milford Township BOE	Building Assessed: Westbrook E. S. 55 Nosenzo Pond Rd, W. Milford, NJ	Date: 11/10/2022
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Location of ACBM / (Quantity)	Type of ACBM / (Homogeneous ID No.)	Asbestos Content: Yes; No; Assumed	Material Category: TSI- Surf.- Misc.	Friability: F-NF-N/A	AHERA Assessment Category: (1-7, X)	Condition at this time	Recommendation / Response Action
Level "0" - Room # 004 (Drawing #) {Storage - (Actual Room # or Description)} / (100 SF)	12" x 12" Vinyl Floor Tile / (5)	Assumed	Misc.	NF	(5)	Good	Continue O&M
Level "0" - Room # 007 {Multi-purpose Room} covered / (1000 SF)	12" x 12" Vinyl Floor Tile / (5,6)	Assumed	Misc.	NF	(5)	Good	Continue O&M
Level "0" - Room # ? {Multi-purpose Room storage} / (TBD)	Elbow off Fiber glass	Assumed	TSI	F	(5)	Good	Continue O&M
Level "0" - Room # 008 {Stage} / (330 SF)	12" x 12" Vinyl Floor Tile / (5)	Assumed	Misc.	NF	(5)	Good	Continue O&M
Level "0" - Room # 008 {Stage} / (1 LF)	Elbow off Fiber glass	Assumed	TSI	F	(5)	Good	Continue O&M
Level "0" - Room # 009 {Kitchen} / (2 SF)	Duct Vibration Joint / (4)	Assumed	Misc.	F	(5)	Good	Continue O&M
Level "0" - Room # 009 {Kitchen} / (1 E/F)	Elbow off Fiber glass	Assumed	TSI	F	(5)	Good	Continue O&M
Level "0" - Room # 009 B {Kitchen Coat Room} / (36 SF)	12" x 12" Vinyl Floor Tile / (5)	Assumed	Misc.	NF	(5)	Good	Continue O&M
Level "0" - Room # 010 {Kitchen Pantry} / (200 SF)	12" x 12" Vinyl Floor Tile / (7)	Assumed	Misc.	NF	(5)	Good	Continue O&M

Friability: F = friable, NF = nonfriable, N/A = not applicable (material is non-ACBM); ACBM-asbestos containing building material.

AHERA assessment category: 1=Damaged or significantly damaged TSI ACBM; 2=Damaged friable surfacing ACBM; 3=Significantly damaged friable surfacing ACBM; 4=Damaged or significantly damaged friable miscellaneous ACBM; 5=ACBM with potential for damage; 6=ACBM with potential for significant damage; 7=Any remaining friable ACBM or friable suspected ACBM; X=not applicable (material is non-ACBM or non friable surfacing or miscellaneous material); None=No assessment category provided in original inspection.



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USEPA AHERA 6-Month Periodic Surveillance

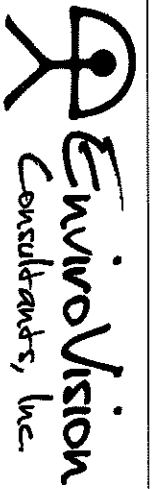
Page: 2 of 2

LEA: West Milford Township BOE Building Assessed: Westbrook E. S. Date: 11/10/2022

Location of ACBM	Type of ACBM / (Homogeneous ID No.)	Asbestos Content: Yes; No; Assumed	Material Category: TSI- Surf- Misc.	Friability: F-NF-N/A	AHERA Assessment Category: (1-7, X)	Condition at this time	Recommendation / Response Action
Level "0" - Room # 015 {Stairwell Landing} / (80 SF) covered	12" x 12" Vinyl Floor Tile / (8)	Assumed	Misc.	NF	(5)	Good	Continue O&M
Level "0" - Room # 022 {Stairwell Bottom Landing} / (105 SF)	12" x 12" Vinyl Floor Tile / (8)	Assumed	Misc.	NF	(5)	Good	Continue O&M
Level "1" - Room # 001 {Stairwell by Library} / (225 SF)	12" x 12" Vinyl Floor Tile / (8)	Assumed	Misc.	NF	(5)	Good	Continue O&M
Level "1" - Room # 007 {Librarian's Office} / (25 SF) carpeted	12" x 12" Vinyl Floor Tile / (7)	Assumed	Misc.	NF	(5)	Good	Continue O&M
Level "1" - Room # 011 {Storage Off Librarian} by room 13 / (150 SF)	12" x 12" Vinyl Floor Tile / (9)	Assumed	Misc.	NF	(5)	Good	Continue O&M
Level "1" - Room # 028 {Janitor's Storage} / (150 SF)	12" x 12" Vinyl Floor Tile / (6)	Assumed	Misc.	F	(5)	Good	Continue O&M
Level "1" - Room # 032 {Middle & Top of Stairwell} / (100 SF)	12" x 12" Vinyl Floor Tile / (5)	Assumed	Misc.	NF	(5)	Good	Continue O&M

Friability: F = friable, NF = nonfriable, N/A = not applicable (material is non-ACBM); ACBM- asbestos containing building material.

AHERA assessment category: 1=Damaged or significantly damaged TSI ACBM; 2=Damaged friable surfacing ACBM; 3=Significantly damaged friable surfacing ACBM; 4= Damaged or significantly damaged friable miscellaneous ACBM; 5=ACBM with potential for damage; 6=ACBM with potential for significant damage; 7=Any remaining friable ACBM or friable suspected ACBM; X=not applicable (material is non-ACBM or non friable surfacing or miscellaneous material); None=No assessment category provided in original inspection.



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USEPA AHERA 6-Month Periodic Surveillance

Page: 3 of 3

LEA:	West Milford Township BOE	Building Assessed:	Westbrook E. S.	Date:	11/10/2022
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NOTE: 12"x12" VAT in Multi-purpose room were covered with new flooring during summer 2013.

AHERA Building Inspector:	Robert Vandenberg	Signature:		Project #:	22-464
Accreditation #: / State:	CERT. #: 62352/NJ				
Expiration date:	06/06/2023				

Friability: F = friable, NF = nonfriable, N/A = not applicable (material is non-ACBM); ACBM=asbestos containing building material.

AHERA assessment category: 1=Damaged or significantly damaged TSI ACBM; 2=Damaged friable surfacing ACBM; 3=Significantly damaged friable surfacing ACBM; 4=Damaged or significantly damaged friable miscellaneous ACBM; 5=ACBM with potential for damage; 6=ACBM with potential for significant damage; 7=Any remaining friable ACBM or friable suspected ACBM; X=not applicable (material is non-ACBM or non friable surfacing or miscellaneous material); None=No assessment category provided in original inspection.

FOR STATE USE ONLY

**ASBESTOS MANAGEMENT PLAN
 STATEMENT OF ENSURANCES**

Name of Responsible Governing Authority

Name of Facility	Building Assessed
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The undersigned does hereby ensure and certify that:

1. This management plan has been developed, signed and submitted by an accredited management planner as required by current law and regulation.
2. The activities of any person(s) who perform(s) inspections, re-inspections, periodic surveillance, develop and update management plans, and develop and implement response actions, including operations and maintenance, are carried out in accordance with current law and regulation.
3. All custodial and maintenance employees are properly trained as required by current law and all other applicable Federal and/or State regulations, e.g., the Public Employee Occupational Safety and Health Act, the EPA worker protection rule, or applicable state regulations.
4. All workers and building occupants, or their legal guardians, are informed annually, pursuant to current law and regulation regarding inspection, reinspections, response actions, post-response action activities, including periodic reinspection and surveillance that are planned or in progress.
5. All short term workers who may come in contact with ACM in the building are provided information regarding the locations of ACM and suspected ACM assumed to be ACM. Compliance with this requirement shall be accomplished through the preparation and distribution of written material to all short term workers accessing areas where they may come in contact with ACM.
6. All warning labels, signs and notices are posted as required by current law and regulation.
7. All management plans are available for inspection and notification of such availability has been provided as specified by current law and regulation.
8. The undersigned person (asbestos program manager) designated by the responsible governing authority has received training as required by current law and regulation.
9. The asbestos program manager has and will consider whether any conflict of interest may arise from the interrelationship among accredited personnel and whether that should influence the selection of accredited personnel to perform activities necessary to develop and/or implement this management plan.
10. All laboratories utilized for the development of this management plan meet applicable requirements as provided for by current law and regulation.
11. The Responsible Governing Authority maintains a copy of the asbestos management plan submitted to NJDHSS in its administrative office to be updated at least once every 6 months with all prior information retained.
12. All persons who design or implement response actions, except for O&M activities, are licensed pursuant to NJAC 8:60-8 or by another state that has a reciprocal agreement with New Jersey.
13. Proper cleaning has taken place at least once after each inspection and before initiation of any response action other than operations and maintenance activities or repair, unless the building has been cleaned using required methods within the previous 6 months.
14. All abatement work except for operations and maintenance activities is performed in accordance with the Asbestos Hazard Abatement Subcode of the Uniform Construction Code (NJAC 5:23-8).
15. The management plan shall be maintained for a period of no less than 30 years after the building is demolished, shall be updated to keep it current with all asbestos related activities and shall include the following information:
 - a. For each preventive measure or response action taken, a detailed description of the activity, location, reasons for selecting activity, start and completion dates, names and addresses of all contractors and ASCM firms and their respective accreditation credentials (including copies of licensing documents), and if ACM is removed the name and location of the storage or disposal site.

**ASBESTOS MANAGEMENT PLAN
STATEMENT OF ENSURANCES, Continued**

- b. For the completion of response actions, the name and signature of each person collecting air samples, the exact location where each sample was collected, date of collection, name, address, and telephone number of laboratory, date of analysis, results of analysis, method of analysis, name and the signature of person performing the analyses.
 - c. For required staff training, each person's name, job title, date of training, training agency, course name, place and hours of training and a copy of each persons certificate of completion, if applicable, for each course taken.
 - d. For required cleaning, the name of each person performing the cleaning, and location of cleaning and methods used.
 - e. For each operations and maintenance activity performed, the name of each person completing the activity, the start and completion dates, the location of the activity and if ACBM is removed, the name and location of the storage or disposal site.
 - f. For each fiber release episode, the date and location of the episode, the preventive measure or response action taken, the name of the person(s) performing the work, and if ACBM is removed, the name and location of the storage or disposal site.
16. The following information is included as part of the management plan submitted to the Asbestos Control Service and is properly filed in the administrative office of the Responsible Governing Authority:
- a. A listing of the name, address, affiliation (if applicable), signature and accreditation credentials including copies of licensing documents, of the following persons: inspectors/assessors, management planners.
 - b. A description of assessments of all ACBM and suspected ACBM assumed to be ACM.
 - c. A blueprint, floor plan, or diagram of each building that clearly identifies each location and approximate square or linear footage of homogeneous areas of friable suspected ACBM, non-friable ACM, and friable and non-friable suspected ACBM assumed to be ACM.
 - d. Substantiating data submitted as indicated on NJDHSS management plan forms.
 - e. The name, NJDHSS certification identification number (if applicable), address, and telephone number of any laboratory that analyzed bulk, surface, and air samples, the date of collection, date of analysis and name and signature of the collector and person analyzing the samples.
 - f. Copies of chain of custody forms and laboratory analysis forms for each sample.
 - g. Plans and specifications for response actions.
 - h. A plan for reinspection at least once every three years after the management plan is implemented.
 - i. A plan for operations and maintenance activities, including periodic surveillance.
 - j. A listing of additional cleaning recommended in conjunction with operations and maintenance activities and the response to the recommendations.
 - k. A detailed description of the steps taken annually to inform maintenance personnel, building occupants and children's parents or legal guardians regarding:
 - Inspection
 - Re-inspection
 - Response Actions
 - Post Response Action Activities
 - Periodic Reinspection
 - Surveillance Activities that are planned or in progress
 - A detailed description of a chain of command including delegation of responsibilities and procedures for reporting, obtaining supplies and storage and disposal of asbestos wastes
 - l. Previous/current Asbestos Abatement Log.
 - m. An evaluation of the resources needed to complete response actions successfully and carry out reinspection and operations and maintenance activities.
 - n. A description of a chain of command including delegation of responsibilities and procedures for reporting, obtaining supplies and storage or disposal of asbestos waste.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully or intentionally false, I am subject to punishment.

Name of Asbestos Program Manager	Signature	Date
Address	Phone Number ()	

62352

NAETI Inc.

CERTIFICATE OF COMPLETION

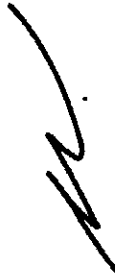
AHERA/EPA Accredited Per 40 CFR Part 763
Asbestos Accreditation under TSCA Title II

Robert Vandenberg

Successfully completed the course entitled

**1/2-Day New York State/EPA/AHERA Asbestos Building Inspector Annual Refresher on
June 6th, 2022**

Expiration Date on June 6th, 2023



Steve Leon

Training Director, NAETI Inc.

Per 10 NYCRR Part 73.2 (L) (1), DOH 2832 Certificate of Completion of Asbestos
Safety Training is the only official record of training for N.Y.S. students.

Language: English

ABIH 1/2 CM POINT

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