



WEST MILFORD TOWNSHIP PUBLIC SCHOOLS
BOARD OF EDUCATION OFFICE
46 HIGHLANDER DRIVE
WEST MILFORD, NEW JERSEY 07480

VACANCY ANNOUNCEMENT
Anticipated Opening

POSITION: **Maintenance Mechanic – District – 7:00 a.m. – 3:30 p.m.**

RESPONSIBILITIES: Assumes primary responsibility to maintain Maintenance Department equipment and vehicles to assure safety and serviceability is in compliance with recommended policies and standards, including all associated recordkeeping. Recommends/ maintains inventory of tools, equipment and supplies. Work in other trades when required in emergencies and able to plow snow or be trained.

QUALIFICATIONS:

1. Ability to operate and maintain all grounds equipment, including but not limited to trailers, plows, mowers, sanders, hand and power tools
2. Demonstrate aptitude and competence for assigned responsibilities within this area
3. High School Diploma and a minimum 3 years of experience as a general mechanic
4. Ability to read, write and speak English
5. Required to submit to a pre-employment physical examination
6. Must have a valid New Jersey Driver's License and have the ability to obtain a CDL Class A License within 12 months of hire
7. Required criminal history background check and proof of U.S. citizenship or legal resident alien status in accordance with State and Federal regulations.
8. Must be a resident of the State of New Jersey

PAY SCALE: As per agreement between the West Milford Board of Education and the West Milford Custodial and Maintenance Association.

PROCEDURES: Send letter of interest/resume by **January 23, 2018.**

Address correspondence to:

West Milford Board of Education
Attn: Supervisor of Building and Grounds
46 Highlander Drive
West Milford, NJ 07480

An Equal Opportunity/Affirmative Action Employer