

WEST MILFORD TOWNSHIP BOARD OF EDUCATION

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**BOARD OF EDUCATION
MINUTES
WORKSHOP/REGULAR MEETING
NOVEMBER 21, 2023**

DISTRICT GOALS - 2023-2024 SCHOOL YEAR

- *Continue our initiative to enhance the District Math program in order to provide students with the skills necessary to prepare for future success, as measured by the planning and implementation of a rigorous, standards-based curriculum, supported by the allocation of resources, use of formative assessments, and continued professional development.*
- *Stabilize District finances in light of the challenges of S2 reduction in State aid and declining enrollment, as measured by the identification of cost-effective solutions, and potential means of revenue generation.*
- *Continue to foster a culture that supports the mental and physical well-being of our students and staff, as measured by the identification and implementation of appropriate resources, professional development, and communication about available supports.*
- *Increase a sense of unity across all schools in the District as measured by the implementation of revised communication and branding strategies, and appropriate consistency of program implementation.*

Mrs. Kate Romeo, Board President, called to order the Workshop/Regular Meeting of the Board of Education at 6:31 p.m., in the Macopin School Auditorium. She asked for a moment of silence and for the community to remember Patricia Corter, a long-time resident of West Milford, who recently passed away. She asked the community to also remember Jessica Leichtweisz, a 2004 West Milford graduate, who passed away recently, and spoke about her accomplishments. Mrs. Romeo then led the flag salute, read the Open Public Meetings Act Statement, and reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Suburban Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, Cablevision of Warwick and West Milford TV77; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MR. WILLIAM SCHOLTS, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Racano	Present	Mrs. Dwyer	Absent	Mrs. Lockwood	Present
Mr. Cytowicz	Absent	Mr. Guarino	Present	Mrs. Van Dyk	Absent
Mr. Lippe	Present	Mrs. O'Brien	Absent	Mrs. Romeo	Present

Minutes for the Workshop/Regular Meeting of November 21, 2023

MR. WILLIAM SCHOLTS, BOARD SECRETARY, CALLED THE ROLL:

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Lydia Furnari	Interim Superintendent of Schools	Present
Mr. William Scholts	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Derek Ressa	Director of Special Services	Present
Andrew Brown, Esq.	Board of Education Attorney	Present
Mia Harrison	Student Representative	Absent

There were approximately 7 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Mrs. Lockwood made a motion, seconded by Mr. Guarino, to approve the following Resolution:

RESOLVED, that the Board immediately go into Executive Session for approximately thirty (30) minutes for the purpose of conducting a grievance hearing and student matters.

The executive session minutes will not be released until such time as the privilege or confidentiality is no long applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the Public Meeting at 7:15 p.m.

ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Racano	Present	Mrs. Dwyer	Absent	Mrs. Lockwood	Present
Mr. Cytowicz	Absent	Mr. Guarino	Present	Mrs. Van Dyk	Absent
Mr. Lippe	Present	Mrs. O'Brien	Absent	Mrs. Romeo	Present

VII. INTERIM SUPERINTENDENT'S REPORT - Dr. Lydia Furnari

- Dr. Furnari provided the community and the Board with the HIB/ITP Semi-Annual Report. She explained that ITP stands for investigations, trainings, and programs, and defined what each of those areas entail. She further explained that this report is done twice a year, and the timeframe being reporting on is from last school year, January 1, 2023, through June 30, 2023. The data is by school and also has District aggregate data. She reported as follows: Apsawa - 3 confirmed HIBs; Macopin - 8 confirmed HIBs, 2 were non-HIBs, for a total of 10; Maple Road - 1 non-HIB incident; Marshall Hill - 1 confirmed HIB; Paradise Knoll - 1 confirmed HIB; Upper Greenwood Lake - 1 non-HIB incident; West Milford High School - 0 HIBs; and Westbrook - 0 HIBs. She reported there were 13 incidents that were confirmed HIBs, and 4 that were non-confirmed HIBs, with a total of 17 for the District.

VII. INTERIM SUPERINTENDENT'S REPORT - Dr. Furnari - Continued

- Dr. Furnari also reported on trainings and programs that occurred, and indicated there were 26 separate training sessions across the District. There were 66 programs reported throughout the District from January through June, and one (1) Districtwide training that was conducted and two (2) Districtwide programs. This data was submitted to the State department for that timeframe, and this report will be done again mid-year for this school year.
- Dr. Furnari provided the Board with a Strategic Plan update. She gave the Board members two documents, one of which has information on our District's strategic plan/action plan for year one, the 2022-2023 school year, and second document which is for the current 2023-2024 school year. Dr. Furnari and District administrators have been working to organize and categorize the things that have already been done in the strategic plan in year one, and would like to give the Board and the community a better idea of where we are. She explained the handout which brings together the categories, the goal statement, goals and objectives, and activities that were developed and identified by number. The idea is that each of these activities, as you go through the five years of the strategic plan, will either end at a certain time period after accomplished, or it will go through several phases before it is accomplished. It is set up so the District can move forward in a logical manner. Dr. Furnari continued to explain each column that was on the template, what the possible outcomes of each action plan could be and their status. She indicated that the process of restructuring the District, Transportation, and Highlander Academy and Prep were added into the strategic plan in year one, due to so much work being done in these areas, and a fifth goal was added regarding fiscal aspects. Dr. Furnari explained that administrators will be speaking this evening on a couple of highlighted items, and that the document will be posted on our website.
- Dr. Furnari asked Mr. Novak to speak about a couple of highlights in Goal 1, which is Learning and Academics. Mr. Novak commented on the process, and he highlighted items that have been discussed. He spoke about Elementary grades and working to change the process for Math instruction across the District. He also spoke about Conquer Math, and how we are expanding beyond this in terms of our access to professional development for Mathematics. He is also excited to work with the new STEM Supervisor and setting goals for Grades 6-12. He also pointed out the area of instructional professional development in the exploratory stage, and working with our K-5 District Literacy Committee to select a new ELA program for K-5. On December 14th, there will be a full day of vendors, presentations, and offerings on various ELA series. He then discussed the implementation of iReady and LinkIt!, the results that our students receive on the assessments, and the work done from one diagnostic to the other. He also discussed District testing and increasing an academic culture when it comes to taking the NJSLA. Dr. Furnari stated at the High School, they are working with the Academic Success Committee. She wants to ensure that this Committee's work is on-going and is focused on helping our students get the education they deserve.
- Dr. Furnari spoke about Hometown Pride and District branding. She explained that on November 30th we will be releasing our first ever "Highlander Press" newsletter. She is in the process of creating the document that will be released digitally, and it will be published quarterly. She also spoke about Technology and indicated that we are still working on improving our use of social media and upgrades/updates to our website.

VII. INTERIM SUPERINTENDENT'S REPORT - Dr. Furnari - Continued

- Dr. Furnari asked Mr. Scholts to speak about facilities and operations. Mr. Scholts spoke about the goal of facilities and operations and discussed some of the objectives for the District, including a multi-use turf field for school and community use, upgrade and maintain District technology opportunities, provide and monitor safe and secure facilities, and continue to investigate modernization of facilities in the future. He spoke about the feasibility study for the Hillcrest property which is an item on the agenda, to see what we can do with the property in a joint process with the Township. He stated that the turf field is still in the evaluation stage at this time; technology upgrade implementations continue to evolve; the District 1:1 Chromebook program for students continues to be maintained and monitored; and the staff laptop program also continues to be maintained and monitored. He stated that Mr. Winston and Dr. Furnari recently started working on a 3 to 5-year District technology plan that is in the creation phase, and will look at what our technology needs are for the future. He also spoke about HVAC upgrades and facility upgrades and explained what has been done at the schools, as well as evaluating school security upgrades.

- Dr. Furnari asked Dr. Ressa to speak about our goal under well-being. Dr. Ressa spoke about the goal of creating a positive, inclusive and connected school environment that promotes lifelong health and well-being. He then spoke about the four (4) objectives under that goal. He discussed what co-curricular events students are participating in, the rich offerings of clubs at the elementary, middle and high school levels, and also continuing to develop our middle school intramural athletics program. He spoke about building opportunities for staff to develop their social and emotional wellness through various activities, professional development, and team building throughout the District. He also spoke about supporting professional development and providing opportunities for our staff to learn, develop and grow in their field through workshops and webinars, and bringing it back to share with their colleagues. Dr. Ressa indicated we are working with our Social Workers and Principals on building programs and practices that support students who are dealing with a variety of social emotional needs. He also spoke about creating opportunities for therapy animals in our schools, and indicated that one of our counselors at Highlander Academy brought in their certified therapy dog named Ginger recently. He also indicated that under after school mental and physical wellness opportunities for students and staff, one of our Speech Therapists, Janet Scales, presented on "Mindfulness" at a recent SEPAC meeting. It was a great opportunity to learn about helping our students learn how to be present, and learn about breathing exercises to help our students when they are feeling stressed or overwhelmed.

- Dr. Furnari then spoke about goal area 5 that was added, which is a goal around financial stability. This goal has some components that are on-going and also has some things in it that are unique to our District and other districts that are trying to do more with less. Mr. Scholts explained this goal is to achieve financial stability in light of State aid cuts under S-2. He spoke about massive State aid cuts over the last 7 to 8 years, and hopefully this will be the last year. He explained that we will limit spending in the current budget year and be cautious of purchase orders that get processed, and analyze enrollment and staffing to make sure we are spending our funds in the correct areas. He spoke about submitting our application for Stabilization Aid, and working with Mr. Novak and Dr. Ressa on grants. He also spoke about completed capital projects and moving unspent funds back to their original funding sources, and conducting needs assessments.

VIII. DIRECTOR OF EDUCATION'S REPORT - Mr. Daniel Novak

- Mr. Novak provided the Board and the community with an update on Parent/Teacher Conferences. He explained the structure of the conferences that are currently in place at the Elementary schools, planning for in-person conferences. He also explained that at the Middle school and the High School there is a different approach, where we plan for virtual conferences for that process. It began a few years ago, and we have maintained it with the thought process that we were getting greater participation and more families to participate. He stated this is at a point where it will be revisited, and the District will be sending surveys by level to the community, to see what their thoughts and feelings are in terms of the status of the middle school and high school virtual conferences. He also stated there is an option for both and explained that the Elementary school begins with an in-person conference and can have a virtual conference, if requested. At the middle and high school, it begins with a virtual conference, but an in-person conference can be requested.

IX. SPECIAL REPORTS AND CORRESPONDENCE - Mr. William Scholts, Board Secretary/Business Administrator

Motion by Mrs. Racano, seconded by Mr. Lippe, to approve the following Board of Education meeting minutes:

- October 17, 2023 Workshop/Regular Meeting
- October 17, 2023 Executive Session

VOICE VOTE:

All in Favor.

MOTION PASSED.

X. PRESIDENT'S REPORT - Mrs. Kate Romeo

Mrs. Romeo congratulated the Mayor and Township Council members elected back into office, and congratulated the Board of Education members who were elected. She looks forward to working with everyone. She stated that she attended parent/teacher conferences and it went well. She feels that the staff is very professional and gives great quality feedback, and feels it is a really important process for parents to be a part of. She also attended the Fall drama at the High School, "Radiant Girls," which was a wonderful production. She also attended the Highlander Tattoo performance on Saturday, November 11, 2023, which was the 23rd Tattoo event at West Milford High School, and was a spectacular event. She also spoke about the Sussex County Honors Concert for Macopin students. Our 6th, 7th and 8th Grade students auditioned to be part of this concert at Vernon Township High School, and she stated it was a wonderful event.

XI. PUBLIC COMMENT REGULATIONS

At all regular meetings, two opportunities are provided for citizens to make comments. The public comment period will be scheduled after the President's Report. The second comment period will be scheduled after New Business. During the first opportunity for public comment, citizens are invited to comment on subjects on the agenda items only. During the second opportunity for public comment, citizens may comment on all other general topics. At the discretion of the presiding officer, public comments may be permitted at other times.

XI. PUBLIC COMMENT REGULATIONS - Continued

Please remember this is a public meeting. Anything you say will be a public record. As a result, pursuant to law, the Board of Education cannot respond to you publicly concerning certain matters, such as those regarding an individual student or personnel. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's Office. Public comment periods shall also be governed by the following rules:

1. Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses.
2. Each speaker shall be limited to five minutes. The Board Secretary will note the time. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds (Bylaw 0167).
3. Comments shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require the speaker to stop.
4. All statements shall be directed to the presiding officer. No participant may address or questions Board members individually.
5. Questions requiring investigation shall be referred by the Board to the Superintendent's Office for consideration and later response. A participant may be asked to submit such questions in written format.

XII. PUBLIC COMMENT - AGENDA ITEMS (PLEASE SIGN IN)

All speakers will have five (5) minutes to speak until a period of thirty (30) minutes transpires. Before speaking, please state your name, group affiliation and address for the record. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. After speaking, all speakers are asked to sign the register provided and give their full name, group affiliation, and their address.

All statements shall be directed to the presiding officer. No participant may address or question Board members individually.

All speakers are expected to have read the statement within the agenda regarding the regulations concerning public comments.

Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mrs. Racano, seconded by Mrs. Lockwood, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XIII. MOTION BY MRS. RACANO, SECONDED BY MRS. LOCKWOOD, TO ADOPT THE AGENDA AS PRESENTED, INCLUDING HAND CARRIES.

VOICE VOTE: All in Favor. MOTION PASSED.

XIV. EDUCATION - Mrs. Claire Lockwood, Chairperson

Motion by Mrs. Lockwood, seconded by Mrs. Racano, to approve the following agenda items #1 through #7, and item #9:

DISCUSSION: Mr. Guarino asked if item #8 was being tabled to be voted on after Executive Session, as they were discussed last month. Dr. Furnari stated that the HIBs listed in item #8 were reviewed at the October Board meeting during Executive Session, and can be voted on.

Motion by Mrs. Lockwood, seconded by Mrs. Racano, to approve the following agenda items #1 through #9:

1. The recommendation of the Interim Superintendent to approve the submission of the **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (NJQSAC DPR)**, for the 2023-2024 school year. (Documentation provided electronically.)
2. The recommendation of the Interim Superintendent to submit **AMENDMENT #1** for the **ELEMENTARY and SECONDARY EDUCATION ACT (ESEA)** Consolidated Formula Subgrant application **FY 2024**.
3. The recommendation of the Interim Superintendent to submit **AMENDMENT #2** for the **AMERICAN RESCUE PLAN (ESSER III) GRANT** application **FY 2021-2024**.
4. The recommendation of the Interim Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIP** for the 2023-2024 school year:

VARSITY CHEERLEADING TEAM

Purpose of Trip: Compete at the Spirit Brands National Championship in Wildwood, New Jersey. This experience would allow the team to meet and interact with other teams, while competing at the national level for high school cheer teams.

Location:	Wildwood, New Jersey
Dates of Trip:	February 16 - February 19, 2024
Number of Students:	15
Cost of Trip to Students:	\$1,300.00
Name of Advisor:	Krista Tripodi
Number of School Days Missed:	1 day
Number of Chaperone(s):	1
Cost to District:	\$0.00

NOTE: All transportation, student, and chaperone fees are included in the total cost of the trip.

5. The recommendation of the Interim Superintendent to approve the following **SCHOOL YEAR SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT**, retroactive from November 6, 2023, through June 30, 2024 (tuition prorated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$44,200.00	Lakeland Andover School
Student #: 70707		Newton, New Jersey

XIV. EDUCATION - Mrs. Lockwood, Chairperson - Continued

6. The recommendation of the Interim Superintendent to approve **EXTRA THERAPIES** provided by **BERGEN COUNTY SPECIAL SERVICES**, per student's IEP (ID#'s 72301, 71215, 67651), not to exceed \$3,000.00 per student, for the 2023-2024 school year.
7. The recommendation of the Interim Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)
8. The recommendation of the Interim Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **October 17, 2023**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Interim Superintendent's determination in the following HIB investigation(s):

<u>Incident Report Number</u>	<u>Board Determination</u>
2024/M-1	Substantiated
2024/H-1	Unsubstantiated
2024/H-2	Substantiated

- (9.) The recommendation of the Interim Superintendent to approve the following **SCHOOL YEAR SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT** effective November 27, 2023, through June 30, 2024 (tuition prorated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Receiving District</u>
1	\$61,750.00	Lakeview Learning Center
Student #: 74182		Wayne, New Jersey

ROLL CALL FOR ITEMS #1 THROUGH #9:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Lockwood	Yes	Mrs. Dwyer	Absent	Mrs. Van Dyk	Absent
Mr. Cytowicz	Absent	Mrs. O'Brien	Absent	Mrs. Racano	Yes
Mr. Guarino	Yes	Mr. Lippe	Yes	Mrs. Romeo	Yes

The **MOTION PASSED**.

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Lynda Van Dyk, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey state law requirements for the criminal history review prior to their start date.

Motion by Mr. Lippe, seconded by Mrs. Lockwood, to approve the following agenda items #1 through #40:

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

DISCUSSION: Mrs. Racano spoke about item #1, and congratulated Mr. Kelly on his retirement.

1. The recommendation of the Interim Superintendent to accept, with regret, the resignation of **CHRISTOPHER KELLY**, Supervisor of Buildings & Grounds, Districtwide, effective January 1, 2024, for the purpose of retirement.
2. The recommendation of the Interim Superintendent to accept the resignation of **THOMAS BALLETTTO**, Special Education Teacher, Highlander Academy/Prep, effective November 23, 2023.
3. The recommendation of the Interim Superintendent to approve the appointment of **WILLIAM KATZ**, Accounts Payable Associate, Board Office (PC#70.10.S1.AXM), at the annual salary of \$55,000.00 (prorated), with health benefits, effective December 1, 2023, through June 30, 2024, per Board of Education/Unaffiliated Board Office Unit Agreement. (Replaces Bertagno) Account: 11-000-251-105-10-10-000

NOTE: Pending medical and fingerprint clearance.

4. The recommendation of the Interim Superintendent to approve the appointment of **CAYLA CASEY**, Special Education Teacher, Upper Greenwood Lake School (PC#90.06.40.BXB), at the annual salary of \$72,800.00 (MA+30/9) (prorated), with health benefits, effective January 22, 2024, or upon release from present employer, through June 30, 2024, per Board of Education/WMEA Agreement. (Replaces Doherty) Account: 11-213-100-101-10-10-000

NOTE: Pending medical and fingerprint clearance.

5. The recommendation of the Interim Superintendent to approve the appointment of **MICHAEL CHESKI**, In-School Suspension Monitor/Unassigned Substitute, High School (PC#90.09.19.ALK), at the annual salary of \$28,225.00 (prorated), with health benefits, effective November 27, 2023, through June 30, 2024, per Board of Education Agreement. (Replaces Bukas) Account: 11-140-110-101-10-10-000

NOTE: Pending medical and fingerprint clearance.

6. The recommendation of the Interim Superintendent to approve the appointment of **LISA RUFFO**, Special Class Aide, Apshawa School (PC#60.01.S5.BOH), at the annual salary of \$24,920.00 (Step 2) (prorated), with health benefits, effective November 22, 2023, through June 30, 2024, per Board of Education/WMTAA Agreement. (Replaces Stearns) Account: 11-209-100-106-10-10-000
7. The recommendation of the Interim Superintendent to approve **an amendment to a previously approved resolution (June 2023)** for a leave of absence for Employee #2530, with pay using sick days, retroactive from October 2, 2023, through **February 19, 2024**, then without pay under the Family Medical Leave Act, effective **February 20, 2024**, through **May 10, 2024**. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

8. The recommendation of the Interim Superintendent to approve **an amendment to a previously approved resolution (August 2023)** for the appointment of **DANIELLA PRESTON**, Replacement Grade 1 Teacher, Maple Road School (PC#99.03.00.BKR, at the per diem rate of \$250.00, with health benefits, retroactive from October 2, 2023, through **November 30, 2023, then at the annual salary of \$56,400.00 (BA/1) (prorated), with health benefits, effective December 1, 2023, through May 10, 2024**, per Board of Education Agreement. (Replaces Employee #2530) Account: 11-120-100-101-0-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

9. The recommendation of the Interim Superintendent to approve a leave of absence for Employee #1919, with pay using sick days, retroactive from November 16, 2023, through December 22, 2023. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

10. The recommendation of the Interim Superintendent to approve the appointment of **GAIL BARTILUCCI**, Long-Term Substitute Physical Education Teacher, High School (PC#99.09.00.BKE), at the per diem rate of \$250.00 with health benefits, retroactive from November 16, 2023, through December 22, 2023, per Board of Education Agreement. (Replaces Employee #1919) Account: 11-140-100-101-10-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

11. The recommendation of the Interim Superintendent to approve a leave of absence for Employee #0136, with pay using sick days, effective January 22, 2024, through May 3, 2024. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

12. The recommendation of the Interim Superintendent to approve an intermittent leave of absence for Employee #5185, with pay using sick days, retroactive from November 6, 2023, through December 1, 2023. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

13. The recommendation of the Interim Superintendent to approve a leave of absence for Employee #5183, without pay under the Family Medical Leave Act, effective January 2, 2024, through March 22, 2024. (Child Rearing)

NOTE: The employee may return prior to the above date.

14. The recommendation of the Interim Superintendent to approve a leave of absence for Employee #0312, with pay using sick days, retroactive from November 14, 2023, through February 2, 2024. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

15. The recommendation of the Interim Superintendent to approve a leave of absence for Employee #5043, with pay using sick days, effective November 30, 2023, through January 8, 2024, then without pay, effective January 9, 2024, through January 19, 2024. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

16. The recommendation of the Interim Superintendent to approve a leave of absence for Employee #5508, with pay using two (2) personal days, retroactive from November 3, 2023, through November 6, 2023, then without pay, retroactive from November 7, 2023, through February 5, 2024. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

17. The recommendation of the Interim Superintendent to approve a leave of absence for Employee #4593, with pay using sick days, retroactive from November 13, 2023, through December 8, 2023. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

18. The recommendation of the Interim Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2023-2024 school year, effective November 22, 2023, through June 30, 2024:

BRIAN RUYACK (Teacher)
KATHRYN WHITAKER* (Special Projects)
LAURIE KUNZLE (Teacher)
MICHAEL LENTO (Teacher)

*Pending fingerprint clearance.

19. The recommendation of the Interim Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2023-2024 school year, effective November 22, 2023, through June 30, 2024:

AMY KELLER (Secretary, Building Aide, Cafeteria Aide, Special Class Aide)
DANIEL KLEIN (Operations)
JOSEPH HAND (Operations)
NICHOLAS MILLS (Operations)
MICHELLE PAPA (SACC)

20. The recommendation of the Interim Superintendent to approve an **EXTENSION** to a **TEMPORARY INCREASE OF ASSIGNMENT** for **GILLIAN GRAHAME**, from 0.7 Athletic Trainer, High School, to 1.0 Athletic Trainer, High School, at the annual salary of \$62,000.00 (MA/3) (prorated), with health benefits, effective December 11, 2023, through December 22, 2023, per Board of Education/WMEA Agreement. (Replaces Employee #4148)

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

- 21. The recommendation of the Interim Superintendent to approve a **TEMPORARY TRANSFER OF ASSIGNMENT**, for **MARK NOWACKI**, from Special Class Aide, Highlander Academy, to Long Term Substitute Special Education Teacher, Highlander Academy, at the per diem rate of \$250.00, with health benefits, effective November 27, 2023, through December 22, 2023, per Board of Education Agreement. (Replaces Balletto) Account: 11-209-100-101-10-10-105
- 22. The recommendation of the Interim Superintendent to approve the following **WEST MILFORD SCHOOL AGED CHILD CARE (SACC) SALARY**, for the 2023-2024 school year, effective January 1, 2024 - Account: 62-990-320-101-10-10-403:

<u>Employee</u>	<u>Title</u>	<u>Annual Salary</u>
ROBYN HEMPEL	Child Care Provider	\$10,248.00

- 23. The recommendation of the Interim Superintendent to approve the appointment of the following **SNOW REMOVAL WORKERS**, to provide emergency snow removal from school vehicles, at the hourly rate of \$25.00, for the 2023-2024 school year, as established by the Board of Education - Account: 11-000-270-160-10-10-103:

Employee

MARY BROWN
DARNISS FUCCI
SILENA HASS

- 24. The recommendation of the Interim Superintendent to approve the following **MENTOR TEACHER PAYMENT** for the 2023-2024 school year:

<u>Provisional Teacher</u>	<u>Payment</u>	<u>Mentor Teacher</u>
ANDRA VLADESCU	\$165.07	Deana Pezzino

NOTE: This payment is made by the Provisional Teacher to the Mentor Teacher. There is no cost to the Board.

- 25. The recommendation of the Interim Superintendent to approve the following **STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the 2023-2024 school year, at a stipend per event of \$75.00 for Chaperones, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>School</u>
KRISTA DEHAAS	Chaperone	Apshawa
SARAH WARREN	Chaperone	Apshawa
KRISTI CLAVE	Chaperone	Maple Road
TRICIA GRANEY	Chaperone	Maple Road
JENNA SOKOLIK	Chaperone	Maple Road
JENNIFER CASPERSON	Chaperone	Marshall Hill
CHRISTINE GENARDI-FISHER	Chaperone	Marshall Hill
MELISSA BERGH	Chaperone (Winter)	Marshall Hill
KELLYANN MCKEAN	Chaperone (Spring)	Marshall Hill
AMI HOGUE	Chaperone (Winter)	Paradise Knoll
MELISSA KEIL	Chaperone (Spring)	Paradise Knoll
TRACEY LOMBARDI	Chaperone (Winter)	Paradise Knoll

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

25. (Continued)

<u>Employee</u>	<u>Position</u>	<u>School</u>
JENNA SOKOLIK	Chaperone (Spring)	Paradise Knoll
BRITTANY ECONOMOU	Chaperone	Upper Greenwood Lake
HOLLIE MILLER	Chaperone	Upper Greenwood Lake
CHARLENE PAPPAS	Chaperone	Upper Greenwood Lake
KRISTINE RALICKI	Chaperone	Upper Greenwood Lake
MATTHEW GRAMATA	Chaperone	Macopin
BRIAN MCLAUGHLIN	Chaperone	Macopin
ERICA MCPARTLAND	Chaperone	Macopin
MATTHEW PACCIONE	Chaperone	Macopin
DWIGHT WEAVER	Chaperone	Macopin
SUSAN KACZOR	Chaperone	Macopin/High School
HEATHER BURNS	Chaperone	High School

NOTE: Positions are for Winter and Spring Concerts, unless indicated.

26. The recommendation of the Interim Superintendent to approve the following **HIGH SCHOOL** and **MACOPIN MUSIC STIPENDS** for the 2023-2024 school year, per Board of Education Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Stipend</u>
MITCHELL SCHECTER	Accompanist	\$2,280.00
PAMELA STRUBLE	Accompanist	\$1,000.00
KATHRYN WHITAKER*	Accompanist	\$ 700.00

*Pending fingerprint clearance.

27. The recommendation of the Interim Superintendent to approve the following staff for the **HIGHLANDER PRIDE COMMITTEE** to conduct a **PARENT PRESENTATION**, at the hourly rate of \$37.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

Employee

Six (6) Hours

AMY FRITZ	JENNIFER METCALF
TRICIA GRANEY	CHARLENE PAPPAS
ARTHUR JOECKS	TAYLOR PEVNY
JOSEPH JORDAN	ALISON SCULLY

Four (4) Hours

HEATHER BURNS	MATTHEW GRAMATA	TIMOTHY MCCLURG
MELISSA CSENGETO	NICOLE GWINNETT	KATHLEEN MENDES
MATTHEW DABROS	DONALD HEANEY	JENNIFER MONEGO
DONALD DOUGHERTY	NICOLE KLOSZ	ANNA NIEWODNICZANSKA
KAREN FLAHERTY	DANA LAMBERT	NICOLE PETROSILLO
DENISE FLOOD	MICHAEL LAMBERT	LAUREN REMBRANDT
CYNTHIA GALLAGHER	NIKLAS LATRONICA	SAMANTHA SCHWARTZ
STEPHANIE GARCIA	SYRENA LORE	PETER SHAVER
DANIELLE GARDNER	EDWARD MARZALIK	LEONARD VANWINGERDEN
DAVID GEROLD	STEPHEN MASLANEK	DWIGHT WEAVER

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

28. The recommendation of the Interim Superintendent to approve the following **PARADISE KNOLL STUDENT ACTIVITY AFTER SCHOOL CLUBS, ADVISORS, and HOURS** for the 2023-2024 school year, at the hourly rate of \$37.00, per Board of Education/WMEA Agreement - Account: 20-490-100-101-10-50-103 - ARP ESSER III Grant:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
JESSICA ZIEGENBALG	Art	8.0	\$296.00
JENNIFER BALOGH	Yahtzee!	5.0	\$185.00

NOTE: Funded through the ARP ESSER III Grant.

29. The recommendation of the Interim Superintendent to approve **an amendment to a previously approved resolution (July 2023)**, for the following **MACOPIN SCHOOL STUDENT ACTIVITY AFTER SCHOOL CLUBS, ADVISORS and HOURS** for the 2023-2024 school year, at the hourly rate of \$37.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
CHRISTIAN CONWAY	Pokémon Club	36	\$1,332.00
RYAN KYPERS	Pokémon Club	36	\$1,332.00
ABIGAIL ALEXANDER	Volleyball	12	\$ 444.00

NOTE: The above clubs are funded through the student registration fees. **Alexander replaces Dygos.**

30. The recommendation of the Interim Superintendent to approve **an amendment to a previously approved resolution (October 2023)**, for **MACOPIN SCHOOL ACTIVITY ASSIGNMENT STIPENDS** for the 2023-2024 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Stipend</u>
ALEXIS RIZZO*	Co-Choreographer	\$ 540.00
SUSAN KACZOR*	Co-Choreographer	\$ 540.00

*Funded through the proceeds of the play.

31. The recommendation of the Interim Superintendent to approve the following **MACOPIN SCHOOL STUDENT ACTIVITY AFTER SCHOOL CLUBS, ADVISORS and HOUR** for the 2023-2024 school year, at the hourly rate of \$37.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
JOSEPH JORDAN	TV Science	30.0	\$1,110.00
TRACEY CHIMILESKI	TV Science	20.0	\$ 740.00
MICHELLE PALUZZI	Creative Crafting	12.0	\$ 444.00
JACQUELINE SEGAL	Creative Crafting	12.0	\$ 444.00
JASON BENZ	Scooter Football	19.5	\$ 721.50
ARTHUR JOECKS	Scooter Football	7.5	\$ 277.50

NOTE: The above clubs are funded through the student registration fees.

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

32. The recommendation of the Interim Superintendent to approve the following **MACOPIN SCHOOL STUDENT ACTIVITY CLUBS, ADVISORS and HOURS**, for the 2023-2024 school year, at the hourly rate of \$37.00, per Board of Education/WMEA Agreement - Account: 20-073-100-101-10-50-000 - Play Unified Grant:

<u>Employee</u>	<u>Position</u>	<u>Hours</u>	<u>Payment</u>
CANDICE CARLISLE	Unified Basketball	18	\$666.00
ANDREA JONES	Unified Basketball	18	\$666.00
CANDICE CARLISLE	Unified Bowling	18	\$666.00
ERICA MCPARTLAND	Unified Bowling	18	\$666.00

NOTE: Funded through the Play Unified Grant.

33. The recommendation of the Interim Superintendent to approve the following **ADDITIONS** to the **HIGH SCHOOL STUDENT ACTIVITY CLUBS, ADVISORS and HOURS** for the 2023-2024 school year, at the hourly rate of \$37.00, not to exceed the following hours, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000, *Account: 20-066-100-101-10-50-000 - Play Unified Grant:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>
JOSEPH JORDAN	Highlander Pride Public Relations	30
KRISTI CLAVE*	Unified Bowling	25
MARK NOWACKI*	Unified Bowling	25
KRISTI CLAVE*	Unified Basketball	50
STACY SILVESTRI*	Unified Basketball	25

*Funded through the Play Unified Grant.

34. The recommendation of the Interim Superintendent to approve **an amendment to a previously approved resolution (October 2023)**, for the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT and STIPEND** for the **WINTER 2023-2024 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account 11-402-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
NICOLE GWINNETT	Asst. Basketball (Girls)	C	\$7,926.00

NOTE: Replaces Grimshaw.

35. The recommendation of the Interim Superintendent to approve the following **STUDENT(S)/INTERN(S)** for the 2023-2024 school year, at no cost to the district:

<u>Student Teacher</u>	<u>College</u>	<u>Subject/Grade</u>
KYLE ROONEY	William Paterson	Physical Education/High School
KELLY SODANO	Fairleigh Dickinson	Special Education/Elementary
BETHANY HILL	Rutgers	Speech/Elementary

36. The recommendation of the Interim Superintendent to approve a salary increase for the **WEST MILFORD CAFETERIA WORKERS** for the 2023-2024 school year, retroactive from September 1, 2023, through June 30, 2024. (Documentation provided electronically.)

Minutes for the Workshop/Regular Meeting of November 21, 2023

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Van Dyk, Chairperson - Continued

- (37.) The recommendation of the Interim Superintendent to accept the resignation of **TRAVIS HEMMERICH**, Custodian, High School, retroactive from November 20, 2023.
- (38.) The recommendation of the Interim Superintendent to approve the appointment of **JERRY BLANCHFIELD**, Custodian, High School (PC#45.09.M3.BCS), at the annual salary of \$47,879.00 (Step 1) (prorated), with health benefits, effective December 11, 2023, through June 30, 2024, with a 180-day probationary period, per Board of Education/WMCMA Agreement. (Replaces Hemmerich) Account: 11-000-262-110-10-10-000

NOTE: Pending medical and fingerprint clearance.

- (39.) The recommendation of the Interim Superintendent to approve the appointment of **JOHN STRUBLE**, Custodian, High School (PC#45.09.M3.BCR), at the annual salary of \$47,879.00 (Step 1) (prorated), with health benefits, effective December 11, 2023, through June 30, 2024, with a 180-day probationary period, per Board of Education/WMCMA Agreement. (Replaces Cox) Account: 11-000-262-110-10-10-000

NOTE: Pending medical and fingerprint clearance.

- (40.) The recommendation of the Interim Superintendent to approve the appointment of **DIANA SEUGLING**, Replacement Social Worker, Highlander Academy (PC#99.09.00.CDN), at the per diem rate of \$250.00, with health benefits, effective December 18, 2023, through April 19, 2024, per Board of Education Agreement. (Replaces Employee #4179) Account: 11-000-219-104-10-10-142

NOTE: Pending certification, medical, and fingerprint clearance. The duration of this position is based on the date of the employee's return to work.

ROLL CALL FOR ITEMS #1 THROUGH #40:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Van Dyk	Absent	Mrs. Racano	Yes	Mrs. Dwyer	Absent
Mr. Cytowicz	Absent	Mrs. Lockwood	Yes	Mrs. O'Brien	Absent
Mr. Lippe	Yes	Mr. Guarino	Yes	Mrs. Romeo	Yes

The **MOTION PASSED**.

XVI. OPERATIONS & FINANCE - Mr. Raymond Guarino, Chairperson

Motion by Mr. Guarino, seconded by Mrs. Lockwood, to approve the following agenda items #1 through #10:

- 1. The recommendation of the Interim Superintendent to accept a proposal from **ENVIRONETICS GROUP ARCHITECTS (ENV)**, Englewood Cliffs, New Jersey, for professional services for a Feasibility Study, in the amount of \$43,500.00, to explore the conversion of the former Hillcrest Elementary School into a recreational facility, as a joint project with the Township of West Milford. Solicitations of proposals were received on August 10, 2023. (Documentation provided electronically.)

XVI. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

1. (Continued)

NOTE: The West Milford Board of Education will be reimbursed for the Feasibility Study fee from the Township of West Milford, through the New Jersey Open Space Grant program.

2. The recommendation of the Interim Superintendent to approve the completion of **SCHOOL BUS EMERGENCY EVACUATION DRILL REPORTS** for all routes, in accordance with N.J.A.C. 6A:27-11.2: (Documentation provided electronically.)

<u>Date</u>	<u>School</u>	<u>Principal/Supervisor</u>
10/16/2023	Marshall Hill	Patrick O'Donnell
10/17/2023	Paradise Knoll	Jennifer Miller
10/17/2023	WMHS/Highlander Academy	Matthew Strianse
10/17/2023	Macopin/Highlander Prep	Dr. Gregory Matlosz
10/18/2023	Aphsawa	Dr. Dana Swarts
10/18/2023	Maple Road	William Kane
10/18/2023	Upper Greenwood Lake	Dr. Jared Fowler

3. The recommendation of the Interim Superintendent to approve the sale of two (2) used 2013 54-passenger school buses (#209/#227), for a total sale price of \$33,002.00, per the Sale of School Transportation Vehicles Bid #TRANS 24-04, prepared by **HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION (HCESC)**, taken on November 15, 2023, at 1:00 p.m. (Documentation provided electronically.)
4. The recommendation of the Interim Superintendent to authorize the Business Administrator to enter into an **INTERLOCAL VEHICLE SALES AGREEMENT** with **HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION (HCESC)**, Califon, New Jersey, to prepare bid documents and advertise for the sale of one (1) used 2014 24-passenger school bus (#109), and one (1) used 2015 24-passenger school bus (#320).
5. The recommendation of the Interim Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE**, Hopatcong, New Jersey, to transport one (1) West Milford student (ID#70707) to **LAKELAND ANDOVER SCHOOL**, Newton, New Jersey (Route #E-0316), retroactive from November 13, 2023, through June 30, 2024, at a route cost of \$62,118.54, plus a 4% administrative fee of \$2,484.74, for a total cost of \$64,603.28.
6. The recommendation of the Interim Superintendent to approve **CHANGE ORDER #01** to the Macopin School Tennis Courts Lighting Upgrades contract with **MAVCO ELECTRICAL CONTRACTING**, Old Bridge, New Jersey, to adjust the scope of work to include rewiring of six (6) lighting heads, for a total increase of \$1,760.00, to be added to the approved original contract of \$4,500.00, for a new contract amount of \$6,260.00. (Documentation provided electronically.)

XVI. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

7. The recommendation of the Interim Superintendent to approve **CHANGE ORDER #02** to the Macopin School Tennis Courts Lighting Upgrades contract with **MAVCO ELECTRICAL CONTRACTING**, Old Bridge, New Jersey, to adjust the scope of work to include replacing supply wire to the poles, for a total increase of \$2,000.00, to be added to the new contract amount of \$6,260.00, for a total new contract amount of \$8,260.00. (Documentation provided electronically.)
8. The recommendation of the Interim Superintendent to approve the **REVISED SUBSTITUTE PAY RATES**, effective January 1, 2024, for the remainder of the 2023-2024 school year. (Documentation provided electronically.)
9. The recommendation of the Interim Superintendent to approve the **DONATION** of books for classrooms at Marshall Hill Elementary School, valued at approximately \$1,000.00, from Sarah Shutrop.
10. The recommendation of the Interim Superintendent to approve the **DONATION** of the registration fee for the 2024 Passaic County Teen Arts Festival, valued at \$325.00, for the West Milford High School Arts Department, and the **DONATION** of two (2) Tilt-Head Stand Mixers for the West Milford High School Culinary Arts program, valued at \$519.98, from Corinna Bekiers-Sassano, Claus Bekiers, Dana Bekiers, and William Bekiers, in memory of Rita Bekiers (WMTS Class of 1977).

ROLL CALL FOR ITEMS #1 THROUGH #10:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mrs. Dwyer	Absent	Mr. Lippe	Yes
Mrs. Racano	Yes	Mr. Cytowicz	Absent	Mrs. Van Dyk	Absent
Mrs. Lockwood	Yes	Mrs. O'Brien	Absent	Mrs. Romeo	Yes*

*Mrs. Romeo "Abstained" on Item #8.

The **MOTION PASSED**.

Motion by Mr. Guarino, seconded by Mr. Lippe, to approve the following agenda item #11:

11. The recommendation of the Interim Superintendent to approve the **PAYROLL** of October 31, 2023, and November 15, 2023, in the amount of \$4,121,704.38. (Documentation provided electronically.)

ROLL CALL FOR ITEM #11:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Abstain	Mrs. Dwyer	Absent	Mr. Lippe	Yes
Mrs. Racano	Yes	Mr. Cytowicz	Absent	Mrs. Van Dyk	Absent
Mrs. Lockwood	Yes	Mrs. O'Brien	Absent	Mrs. Romeo	Abstain

The **MOTION PASSED**.

Motion by Mr. Guarino, seconded by Mrs. Lockwood, to approve the following agenda items #12 through #15:

XVI. OPERATIONS & FINANCE – Mr. Guarino, Chairperson – Continued

12. The recommendation of the Interim Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **November 21, 2023**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2023-2024** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$13,011.99.

13. The recommendation of the Interim Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **November 21, 2023**, in the amount of \$3,327,489.41. (Documentation provided electronically.)
14. The recommendation of the Interim Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **November 21, 2023** Regular Meeting of the Board contains the A148 Report of the Secretary and the Treasurer’s Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$15,628,296.37 as of September 30, 2023; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer’s Monthly Report be accepted. (Documentation provided electronically.)

15. The recommendation of the Interim Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of September 30, 2023, after review of the Secretary’s Monthly (A-148) Report and Treasurer’s Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ROLL CALL FOR ITEMS #12 THROUGH #15:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mrs. Dwyer	Absent	Mr. Lippe	Yes
Mrs. Racano	Yes	Mr. Cytowicz	Absent	Mrs. Van Dyk	Absent
Mrs. Lockwood	Yes	Mrs. O’Brien	Absent	Mrs. Romeo	Yes

The **MOTION PASSED**.

XVII. POLICY – Mr. William Cytowicz, Chairperson

Motion by Mrs. Racano, seconded by Mrs. Lockwood, to approve the following agenda items #1 through #14:

XVII. POLICY - Mr. Cytowicz, Chairperson - Continued

1. The recommendation of the Interim Superintendent to approve the second reading of a **revised POLICY** entitled, "Religion in the Schools." (Code 2270) (Documentation provided electronically.)
2. The recommendation of the Interim Superintendent to approve the second reading of a **revised POLICY** entitled, "Examination for Cause" (Teaching Staff Members). (Code 3161) (Documentation provided electronically.)
3. The recommendation of the Interim Superintendent to approve the second reading of a **revised POLICY** entitled, "Attendance" (Teaching Staff Members). (Code 3212) (Documentation provided electronically.)
4. The recommendation of the Interim Superintendent to approve the second reading of a **revised REGULATION** entitled, "Attendance" (Teaching Staff Members). (Code 3212) (Documentation provided electronically.)
5. The recommendation of the Interim Superintendent to approve the second reading of a **revised POLICY** entitled, "Right of Privacy" (Teaching Staff Members). (Code 3324) (Documentation provided electronically.)
6. The recommendation of the Interim Superintendent to approve the second reading of a **revised POLICY** entitled, "Examination for Cause" (Support Staff Members). (Code 4161) (Documentation provided electronically.)
7. The recommendation of the Interim Superintendent to approve the second reading of a **revised POLICY** entitled, "Attendance" (Support Staff Members). (Code 4212) (Documentation provided electronically.)
8. The recommendation of the Interim Superintendent to approve the second reading of a **revised REGULATION** entitled, "Attendance" (Support Staff Members). (Code 4212) (Documentation provided electronically.)
9. The recommendation of the Interim Superintendent to approve the second reading of a **revised POLICY** entitled, "Right of Privacy" (Support Staff Members). (Code 4324) (Documentation provided electronically.)
10. The recommendation of the Interim Superintendent to approve the second reading of a **revised POLICY** entitled, "Eligibility of Resident/Nonresident Students." (Code 5111) (Documentation provided electronically.)
11. The recommendation of the Interim Superintendent to approve the second reading of a **revised REGULATION** entitled, "Eligibility of Resident/Nonresident Students." (Code 5111) (Documentation provided electronically.)
12. The recommendation of the Interim Superintendent to approve the second reading of a **revised POLICY** entitled, "Education of Homeless Children and Youths." (Code 5116) (Documentation provided electronically.)
13. The recommendation of the Interim Superintendent to approve the second reading of a **revised REGULATION** entitled, "Education of Homeless Children and Youths." (Code 5116) (Documentation provided electronically.)
14. The recommendation of the Interim Superintendent to approve the second reading of a **revised POLICY** entitled, "Food Services." (Code 8500) (Documentation provided electronically.)

XVII. POLICY - Mr. Cytowicz, Chairperson - Continued

ROLL CALL FOR ITEMS #1 THROUGH #14:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Cytowicz	Absent	Mr. Guarino	Yes*	Mrs. Dwyer	Absent
Mr. Lippe	Yes	Mrs. Racano	Yes	Mrs. Lockwood	Yes
Mrs. O'Brien	Absent	Mrs. Van Dyk	Absent	Mrs. Romeo	Yes

Mr. Guarino "Abstained" on Item #4.

The **MOTION PASSED.**

XVIII. COMMITTEE REPORTS/LIAISONS

Parks & Recreation - Mrs. Racano/Mr. Lippe - Mrs. Racano stated there was a meeting last week. She spoke about two things that pertain to our children in the District, which includes the opportunity to call Santa on his "hot line," and that Parks & Recreation will be hosting a "Letters to Santa" Workshop, on Tuesday, December 12th, for children ages 4-12, and they will provide supplies for the event.

Safety - Mrs. Dwyer/Mrs. O'Brien - No report.

Superintendent's Roundtable - Mrs. Racano/Mrs. Van Dyk - Mrs. Racano indicated the last meeting was in October. Items discussed included creating an event on successful West Milford alumni, and for them to speak to our High School students about how they have progressed since leaving West Milford High School. Our Special Education community brought up that there are some Special Education out-of-district students that would like to attend events at what might be their home school, and there was also discussion on iReady. The members of the roundtable wanted to know if students should be working on iReady outside of school and if so, for how long. Currently, the students should be doing 40-50 minutes of iReady in class. However, in time, they will be bringing it home for homework. The next Superintendent's Roundtable will be the week of November 27th.

Passaic County School Boards Association - Mrs. Lockwood stated the next meeting is scheduled for Thursday, November 30th, on the topic of School District Safety and Security. It will be held at the Paterson Charter School for Science and Technology, starting at 6:45 p.m. Mrs. Lockwood stated they will also be offering newly elected Board members to attend NJSBA's 3Rs: Roles, Responsibilities, and Resources, and they are encouraging any newly elected Board members and/or current Board members, who would like a refresher, to attend this event.

New Jersey School Boards Association - Mr. Cytowicz - Dr. Furnari spoke about the NJSBA Workshop 2023 held on October in Atlantic City. She stated that some Board members attended, as well as administrators. She spoke about various workshop sessions they attended, and how they pertained to our District. She also spoke about inquiring with NJSBA regarding upcoming negotiations, as to whether or not they would be available to us to evaluate our current contract documents, which is one of the services they provide.

Legislative - Mrs. O'Brien/Mr. Lippe - No report.

XVIII. COMMITTEE REPORTS/LIAISONS - Continued

Technology Oversight - Mr. Guarino/Mr. Lippe - Mr. Lippe stated that a meeting was held, and Mr. Winston provided a presentation to the Committee. He spoke about Chromebooks for the 2024-2025 school year for the High School having already been purchased with leftover ESSER II funds. However, we will need more funding for Macopin and the Elementary Chromebooks. He also spoke about ClassLink being up and functional for Grades K-5, and spoke about the telephone system working well, and what upgrades have been done. He stated that the webmaster contract has been concluded and has not been renewed, and stated we have a new website platform. Mr. Lippe indicated that work is starting on the 2024-2025 budget technology needs, and there is a new upgrade to be done by the end of December working with hardware and software migration. He also spoke about additional budget items that will be discussed for implementation in the 2024-2025 school year. The next meeting will be held in January 2024.

Township/Board of Education Joint Committee - Mr. Guarino/Mrs. Romeo/Mrs. Lockwood/Mr. Cytowicz - Mrs. Romeo indicated that Mr. Scholts spoke about hiring the company to do a Feasibility Study during his strategic plan report. The next meeting is still to be determined.

West Milford Municipal Alliance - Mrs. Van Dyk/Mrs. Lockwood - No report.

Special Education Parent Advisory Committee (SEPAC) - Mrs. Lockwood/Mrs. O'Brien - Mrs. Lockwood indicated she did not attend the meeting, and that Mr. Cytowicz attended it. No report.

XIX. OLD BUSINESS

Motion by Mrs. Racano, seconded by Mr. Guarino, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. NEW BUSINESS

Motion by Mrs. Racano, seconded by Mr. Guarino, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)

All speakers will have five (5) minutes to speak until a period of thirty (30) minutes transpires. Before speaking, please state your name, group affiliation and address for the record. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. After speaking, all speakers are asked to sign the register provided and give their full name, group affiliation, and their address.

All statements shall be directed to the presiding officer. No participant may address or question Board members individually.

All speakers are expected to have read the statement within the agenda regarding the regulations concerning public comments.

