

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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**BOARD OF EDUCATION
 MINUTES
 WORKSHOP/REGULAR MEETING
 DECEMBER 18, 2018**

Mrs. Lynda Van Dyk, Board President, called to order the Workshop/Regular Meeting of the Board of Education at 7:30 p.m., in the Westbrook School Media Center. Mrs. Van Dyk asked for a moment of silence, led the flag salute, read the Open Public Meetings Act Statement, and reminded everyone in attendance to silence or turn off their cell phones and note the location of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Bailey	Absent	Mrs. Dwyer	Present	Mr. Huber	Present
Mr. Cytowicz	Present	Mr. Guarino	Present	Mrs. O'Brien	Present
Mr. Drew	Present	Mrs. Fritz	Present	Mrs. Van Dyk	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Interim Director of Special Services	Present
Matthew Donohue, Esq.	Board of Education Attorney	Present
Kelsie Murphy	Student Representative	Present

There were approximately 15 members of the public in attendance.

VI. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

Dr. Anemone acknowledged Dr. McQuaid's return to work and welcomed her back.

Dr. Anemone spoke about High School Annual On-Site Decision Day. He stated that 115 students participated and there were 183 acceptances (some students received multiple acceptances), with 48 that are pending. Scholarships received from students that day ranged up to \$24,000. Dr. Anemone thanked the Guidance Department and the students.

Dr. Anemone announced that the 2018-2019 National Girls and Women in Sports Award, which will be awarded in February, with a three year letter winner in field hockey and lacrosse and a captain in field hockey, and was named first team Passaic County and first team All-Conference, is Kelsie Murphy.

Dr. Anemone acknowledged a 2015 graduate of West Milford High School, Nicolette D'Angelo, currently a senior at Princeton University, who was one of 32 students in the country named an American Rhodes Scholar, and a plaque was given to Dr. Anemone by the student's mother to be posted in the Board of Education office.

Nicolette D'Angelo addressed the Board and thanked the faculty and staff at Upper Greenwood Lake School, Macopin, and the High School for the quality of education she received that inspired her.

Dr. Anemone updated the Board on monthly progress towards District goals. He spoke about the use of student ID card readers and the ability to scan them in and out of classrooms, bathrooms, etc. He explained parents are able to go to the Real Time app and parent portal to view not only grades, but also attendance in and out of classrooms.

Dr. Anemone spoke about academic updates on the second administration of Star Math assessment for students in grades 2-8, and the first administration of Fountas and Pinnell benchmark reading assessment for students in grades 1-6. The assessment for Kindergarten will be in early 2019.

Student Representative Report, Kelsie Murphy, spoke about recent activities at the High School. Evan LeMay and Matt Hoffman organized Wreaths Across America. She also spoke about Boys Varsity Basketball holding a Toys for Tots fundraiser; Fall Recognition Assembly; the High School Band concert on December 19th; and Alumni Day at the High School scheduled for January 8, 2019.

VII. DIRECTOR OF EDUCATION'S REPORT - Mr. Daniel Novak

Mr. Novak showed a highlight video from S.A.F.E. Night which was held on December 4th, co-sponsored with CASA. There were 244 participants for the event focusing on "being resilient." Mr. Novak provided an overview of the activities and donations that were used as raffle prizes for the students.

Mr. Novak welcomed Coleen Weiss-Magasic, Supervisor of Science and Industrial Arts, to present on the Science program - Science is a Verb! Mrs. Magasic provided an overview and spoke about how teaching Science has changed from teaching to guiding and problem-solving. She also spoke about the correlation of Readers/Writers Workshop to creating a Science notebook. She spoke about the Science Olympiad teams competing, as well as the Robotics team. Mrs. Magasic thanked the Board for their support in everything "science" and Board members asked questions. Dr. Anemone commented that in the future, the District will have more students at the High School taking higher level Science classes than we currently have.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

Motion by Mrs. O'Brien, seconded by Mrs. Fritz, to approve the following Board of Education meeting minutes:

- November 13, 2018 - Workshop/Regular Meeting
- November 13, 2018 - Executive Session

VOICE VOTE: Mrs. Van Dyk and Mr. Huber abstained.

All Others in Favor.

MOTION PASSED.

IX. PRESIDENT'S REPORT - Mrs. Lynda Van Dyk

Mrs. Van Dyk commented on S.A.F.E. Night and stated it was a very informative presentation and hopes for more participation next year.

Mrs. Van Dyk spoke about Wreaths Across America and what a wonderful job the two students did in organizing the event. The donations received provided extra wreaths. Mrs. Dwyer explained those wreaths were sent to a cemetery in Maryland. She also spoke about attending the military ceremony that was very moving, and that the reception was well received.

Mrs. Van Dyk wished everyone Merry Christmas, Happy Hanukkah, and Happy Holidays, and stated she looks forward to the start of the New Year.

X. PUBLIC COMMENT - AGENDA ITEMS

Members of the public who have requested to speak prior to the meeting will be first with five (5) minutes for each speaker, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All members of the public speaking during Public Comment are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Public Comment.

Tamara Jordan, West Milford. Ms. Jordan acknowledged Glenn Huber and thanked him for his service on the Board of Education.

Motion by Mrs. O'Brien, seconded by Mrs. Dwyer, to close Public Comment.

VOICE VOTE:

All in Favor.

MOTION PASSED.

XI. MOTION BY MRS. O'BRIEN, SECONDED BY MR. HUBER, TO ADOPT THE AGENDA, AS PRESENTED AND AMENDED.

VOICE VOTE:

All in Favor.

MOTION PASSED.

XII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #6:

XII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

DISCUSSION: Mr. Huber thanked Karen Johnson for the donation of an automobile to the Auto Shop at the High School.

Mr. Drew inquired about item #2 and what the annual amount is. Ms. Francisco responded with information on the financing.

1. The recommendation of the Superintendent to approve a cooperative purchasing agreement with **KEYSTONE PURCHASING NETWORK**, for the 2018-2019 school year, for the purchase of supplies, materials, goods and services, technology supplies, energy and equipment, at no cost to the District.
2. The recommendation of the Superintendent to approve lease purchase financing for the High School Grandstand/Bleacher System and Press Box Replacement project at McCormack Field, in the amount of \$672,000.00, through **MUNICIPAL CAPITAL FINANCE**, Allentown, Pennsylvania, with a five (5) year lease purchase term. (Documentation provided electronically.)
3. The recommendation of the Superintendent to accept bids taken on December 11, 2018, Bid Code 19-03, and award the sale of **SURPLUS EQUIPMENT**, Sale #31, for items listed. (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the following **CAFETERIA MIDDLE SCHOOL/HIGH SCHOOL STUDENT BREAKFAST PRICES** for the 2018-2019 school year, retroactive from December 3, 2018: \$2.50 for middle school breakfast; \$2.75 for high school breakfast; and \$3.50 for middle school and high school adult breakfast. (Cafeteria breakfast prices provided electronically.)
5. The recommendation of the Superintendent to approve payments to the following employees for participation in the **HEALTH BENEFITS INCENTIVE PROGRAM** - Account: 11-000-291-270-10-13-000:

	<u>December 2018</u>	<u>June 2019</u>
DEBORAH LaRUSSO	\$ 0.00	\$ 833.35
WILLIAM VAN DYK	\$1,000.00	\$1,000.00
MELISSA VARIAN	\$1,000.00	\$ 0.00
JEANNE DAWSON	\$1,000.00	\$1,000.00

6. The recommendation of the Superintendent to accept the **DONATION** of an automobile, valued at approximately \$1,500.00, for the High School Auto Shop from Karen Johnson.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes*
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes**

*Mr. Cytowicz voted "No" to item #3.

**Mrs. Van Dyk "Abstained" to item #5.

The **MOTION PASSED.**

XII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda item #7:

- 7. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **December 18, 2018**, in the amount of \$2,668,429.94. (Documentation provided electronically.)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mrs. Fritz	Yes	Mr. Huber	Abstain
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda item #8:

- 8. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **December 18, 2018:**

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2018-2019** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$302,025.53.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Abstain	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda item #9:

- 9. The recommendation of the Superintendent to approve the **PAYROLL** of November 15, 2018, November 30, 2018, and December 14, 2018 in the amount of \$6,518,624.71. (Documentation provided electronically.)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Abstain	Mrs. Van Dyk	Abstain

The **MOTION PASSED.**

XII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda item #10:

- 10. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **December 18, 2018** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$11,418,454.84 as of October 31, 2018; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

DISCUSSION: Mr. Drew inquired about the requirement to provide the annual audit for the previous fiscal year by the end of 2018. Ms. Francisco explained that by statute it is to be completed by December 5th but that the State has not provided the required information that must be included. She indicated that the presentation has been postponed to January, 2019.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mrs. Fritz	Yes	Mr. Huber	Abstain
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda item #11:

- 11. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of October 31, 2018, after review of the Secretary's Monthly Report (A-148) and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

11. (Continued)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

XIII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #8:

1. The recommendation of the Superintendent to approve a **SUMMER READING AND LITERACY PROGRAM** to be held at Westbrook School from July 8, 2019, through August 1, 2019.
2. The recommendation of the Superintendent to approve **BUS TRANSPORTATION** for the **SUMMER READING AND LITERACY PROGRAM**, effective July 8, 2019, through August 1, 2019, at the field trip rate of \$38.00 per hour, not to exceed \$12,000. Account: 20-231-200-590-10-50-00X - Title I ESEA
3. The recommendation of the Superintendent to approve the following field trip destinations to be added to the list of Board approved **FIELD TRIP LOCATIONS** for the 2018-2019 school year (High School Miniature Golf Club):

Bogota Golf Center, Bogota, New Jersey
 Fun Fuzion, New Rochelle, New York
 Lahey Family Fun Park, Clark's Summit, Pennsylvania
 Monster Mini Golf, Fairfield, New Jersey

4. The recommendation of the Superintendent to approve an **AGREEMENT TO PROVIDE PROFESSIONAL SERVICES** for the 2018-2019 school year with **J AND B THERAPY, LLC**, for extraordinary services at \$90.00 per hour for Physical Therapy services, effective December 19, 2018, through June 30, 2019, per student's IEP. (#70220)
5. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT** for the 2018-2019 school year, retroactive from December 3, 2018, through June 30, 2019 (annual tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$37,888.20	ECLC
Student #: 72508	\$17,980.00(aide)	Ho-Ho-Kus, New Jersey

NOTE: The student recently moved into District.

XIII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

6. The recommendation of the Superintendent to approve an **addition** to the following **SPECIAL EDUCATION DAY SCHOOL OUT-OF-DISTRICT TUITION CONTRACT** retroactive from December 10, 2018, to February 28, 2019 (annual tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student #: 64275	\$9,702.00 1:1 Aide	The Grammon School Fairfield, New Jersey

7. The recommendation of the Superintendent to approve the following contract with **OTHER LOCAL EDUCATION AGENCIES** for the 2018-2019 school year, retroactive from November 26, 2018, through June 30, 2019 (annual tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student #: 67365	\$37,637.00 \$26,763.00(aide)	Pompton Lakes High School Pompton Lakes, New Jersey

NOTE: IEP placement change.

8. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

Please Note: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to start date.

Motion by Mrs. O'Brien, seconded by Mrs. Dwyer, to approve the following agenda items #1 through #33:

DISCUSSION: Mrs. Dwyer spoke about item #1 and thanked Mrs. Deutsch-Tynan for her years of service and her dedication to the students. Mrs. Dwyer also spoke about item #2 and thanked Mrs. Ferraioli for her years of service.

Mr. Cytowicz spoke about item #30 and his concerns, and stated he would not be voting in favor of it.

Mr. Huber thanked the volunteers under item #33 that will help with the student activity programs.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

DISCUSSION: Mr. Drew thanked Mr. El-Tayib for his service to the District. He spoke about a job well done in implementing a number of changes, and he acknowledged item #6. Mr. Drew also spoke about item #17, and stated he likes to see employees further their education.

Mrs. Van Dyk also acknowledged items #1 and #2, and thanked those employees for being an asset to our District and their years of service. She also acknowledged Ms. Spooner under item #3, for her many years of service.

Mrs. Dwyer spoke about item #6 and welcomed Robert Winston, who is replacing Bebarce El-Tayib, as the new Supervisor of Technology.

1. The recommendation of the Superintendent to accept, with regret, the resignation of **DONNA DEUTSCH-TYNAN**, Social Studies Teacher, High School, effective April 1, 2019, for the purpose of retirement.
2. The recommendation of the Superintendent to accept, with regret, the resignation of **MARY ANNE FERRAIOLI**, Speech Language Specialist, District-wide, effective January 31, 2019, for the purpose of retirement.
3. The recommendation of the Superintendent to accept, with regret, the resignation of **BONNIE SPOONER**, SUV Driver, Transportation, retroactive from November 30, 2018, for the purpose of retirement.
4. The recommendation of the Superintendent to accept the resignation of **STEPHEN MASLANEK**, Assistant Lacrosse Coach, High School, retroactive from December 1, 2018.
5. The recommendation of the Superintendent to approve the appointment of **DR. JOYCE BEAM**, Interim Supervisor of Special Services PreK-12, District-wide (PC#10.98.P4.AJP), at the per diem rate of \$550.00, without health benefits, not to exceed three (3) days per week, retroactive from December 3, 2018, through March 29, 2019, per Board of Education Agreement. (Replaces Mendez) Account: 11-000-221-102-10-10-143
6. The recommendation of the Superintendent to approve the appointment of **ROBERT WINSTON**, Supervisor of Technology, District-wide (PC#12.98.P4.BST), at the annual salary of \$115,000.00 (prorated), with health benefits, effective February 19, 2019 or upon release from present employer, through June 30, 2019, per Board of Education Agreement. (Replaces El-Tayib) Account: 11-000-252-110-10-10-000

NOTE: Pending medical and fingerprint clearance.

7. The recommendation of the Superintendent to approve the appointment of **CHELSEA FETT**, Science Teacher (Biology), High School (PC#90.09.29.AFR), at the annual salary of \$59,120.00 (MA/2) (prorated), with health benefits, effective February 19, 2019, or upon release from present employer, through June 30, 2019, per Board of Education/WMEA Agreement. (Replaces Madura) Account: 11-140-100-101-10-10-000
8. The recommendation of the Superintendent to approve the appointment of **BRIANNA BABCOCK**, Custodian, Paradise Knoll School (PC#45.05.M3.BBX), at the annual salary of \$44,616.00 (prorated), with health benefits and a 180 day probationary period, effective January 2, 2019, through June 30, 2019, per Board of Education/WMCMA Agreement. (Replaces Struble) Account: 11-000-262-110-10-10-000

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

8. (Continued)

NOTE: Pending medical clearance

9. The recommendation of the Superintendent to approve the appointment of **MARILYN WAGNER**, School Aged Child Care (SACC) Aide, Upper Greenwood Lake School, at the annual salary of \$5,760.00 (prorated), without health benefits, effective January 2, 2019, through June 30, 2019. Account: 62-990-320-101-10-10-403

10. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** the 2018-2019 school year, effective December 19, 2018, through June 30, 2019:

- TABITHA SIMM** (Teacher)
- LINDA DEWAR** (Nurse)
- MELISSA MUTHUSAMMY** (Nurse)
- ELAINE FERKO** (Teacher)
- CARA ALLISON** (Teacher)
- LORI KANE** (Teacher)
- MIRIAM GORDON** (Nurse)
- CHRISTOPHER STOKER** (Teacher)
- LEONARD RACCO** (Teacher)
- THOMAS CARVAGNO** (Teacher)

11. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2018-2019 school year, effective December 19, 2018, through June 30, 2019:

- MARISSA COLON** (Cafeteria Aide)
- CORIANN GRUNSTRA** (Special Class Aide)
- KATHLEEN VERES** (Cafeteria & Vehicle Aides)
- MIRTHA MIRANDA** (Cafeteria, Special Class, Building & SACC Aides & Secretary)
- TABITHA SIMM** (Cafeteria, Special Class, Building & SACC Aides & Secretary)

12. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **KEITH WAUCHEK**, from Custodian, Apshawa School, to Assistant Head Custodian, Apshawa School (PC#45.01.M2.BBN), at the annual salary of \$61,206.00 (prorated), with an Assistant Head Custodian stipend of \$2,954.00 (prorated), with health benefits, effective December 19, 2018, through June 30, 2019, per Board of Education/WMCMA Agreement. (Replaces Guarducci) Account: 11-000-262-110-10-10-000

13. The recommendation of the Superintendent to approve the appointment of **CHRISTOPHER MICARI**, Custodian, Apshawa School (PC#45.01.M3.BBO), at the annual salary of \$44,616.00 (prorated), with health benefits and a 180-day probationary period, effective January 2, 2019, through June 30, 2019, per Board of Education/WMCMA Agreement. (Replaces Wauchek) Account: 11-000-262-110-10-10-000

NOTE: Pending medical clearance

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

- 14. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **FRANK PELLITTERI**, from Day Custodian, Macopin School, to Night Custodian, High School (PC#45.09.M3.BCV), effective January 2, 2019, through June 30, 2019. (Replaces Riker) Account: 11-000-262-110-10-10-000
- 15. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **EDWARD OLLEARO**, from Night Custodian, Marshall Hill School, to Day Custodian, Macopin School (PC#45.08.M3.BCH), effective January 2, 2019, through June 30, 2019. (Replaces Pellitteri) Account: 11-000-262-110-10-10-000
- 16. The recommendation of the Superintendent to approve the appointment of **ROBERT SHEVLIN**, Custodian, Marshall Hill School (PC#45.04.M3.BBU), at the annual salary of \$44,616.00 (prorated), with health benefits and a 180 day probationary period, effective January 2, 2019, through June 30, 2019, per Board of Education/WMCMA Agreement. (Replaces Ollearo) Account: 11-000-262-110-10-10-000

NOTE: Pending medical clearance

- 17. The recommendation of the Superintendent to approve the following **SALARY GUIDE CHANGE** adjustment for a certified teaching staff member, retroactive from September 1, 2018, through June 30, 2019, per Board of Education/WMEA Agreement:

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Salary</u>
MATTHEW PACCIONE	MA/12	MA+30/12	\$74,950.00

- 18. The recommendation of the Superintendent to approve an Administrative Leave of Absence for Employee ID#3989, with pay retroactive from November 20, 2018.
- 19. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (November 2018)**, for the following **STUDENT ACTIVITY ASSIGNMENT and STIPEND**, for the 2018-2019 school year, at a stipend per event of \$72.00 for Chaperone, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>School</u>
COLLEEN MILNES	Chaperone (Winter)	Upper Greenwood Lake

NOTE: Replaces Pappas

- 20. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (November 2018)**, for the following staff for **SUBSTANCE AWARENESS and FAMILY EMPOWERMENT (S.A.F.E.) NIGHT** to conduct a **PARENT PRESENTATION**, at the hourly rate of \$34.00, not to exceed five (5) hours, for the payment of \$170.00 to each staff member, per Board of Education/WMEA Agreement - Account: 20-280-200-101-10-50-000 - ESEA Title IV:

<u>Employee</u>
JOSEPH JORDAN
KELLY NANN

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

20. (Continued)

NOTE: Replaces LoRe and Shenise. Funded through ESEA Title IV Grant.

21. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT ACTIVITY CLUBS and ADVISORS**, Marshall Hill School, at the hourly rate of \$34.00, for the 2018-2019 school year, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
RACHEL LEHR	Running	6	\$204.00
CHRISTINE GENARDI-FISHER	Running	6	\$204.00
PAMELA KURZ	Running	6	\$204.00
COLLEEN BEGLEY	Running	6	\$204.00
JASON BENZ	Scooter Football	18	\$612.00

NOTE: Funded through the PTA

22. The recommendation of the Superintendent to approve the following **FAMILY LITERACY NIGHT and ADVISORS**, Westbrook School, at the hourly rate of \$34.00, not to exceed 3.5 hours, for a payment of \$119.00 per staff member, for the 2018-2019 school year, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-XXX - ESEA Title I Grant:

Employee

MEGHAN DONEGAN	STEPHANIE NEBIKER
JILL SIMONS	HOLLIE MILLER
DIANE PIZZULO	

NOTE: Funded through ESEA Title I Grant

23. The recommendation of the Superintendent to approve the following staff members and stipends, for the **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT, DISTRICT ARTS FESTIVAL**, for the 2018-2019 school year - Account: 11-401-100-110-10-10-000:

<u>Staff Member</u>	<u>Assignment</u>	<u>Stipend</u>
<u>High School</u>		
STEPHEN BEATTIE	Art/Industrial Art Teacher	\$136.00
JOHN CAILLIE	Art/Industrial Art Teacher	\$136.00
CATHLEEN COSGROVE	Art/Industrial Art Teacher	\$136.00
ALLAN EFRUS	Art/Industrial Art Teacher	\$136.00
CYNTHIA GALLAUGHER	Art/Industrial Art Teacher	\$136.00
JON GIESLER	Art/Industrial Art Teacher	\$136.00
JOSEPH JORDAN	Art/Industrial Art Teacher	\$136.00
JENNIFER MONEGO	Art/Ind. Art Teacher/Program	\$170.00
PETER SHAVER	Art/Industrial Art Teacher	\$136.00
LEONARD VAN WINGERDEN	Art/Industrial Art Teacher	\$136.00
ROBERT WIEDMANN	Art/Ind. Art Teacher/Program	\$170.00

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

23. (Continued)

<u>Staff Member</u>	<u>Assignment</u>	<u>Stipend</u>
<u>Grades K-6</u>		
CHELSEA PIRES	Art Teacher	\$170.00
COLLEEN MINICK	Art Teacher	\$170.00
LORRAINE POAT	Art Teacher	\$170.00
JESSICA ZIEGENBALG	Art Teacher	\$170.00
KRISTEN CALLAHAN	Music Teacher/Adv. Band Mgr.	\$476.00
CHRISTINE PATERNO	Music Teacher/Beg. Band Mgr.	\$476.00
JONATHAN RUSSO	Music Teacher	\$442.00
COURTNEY MATTIE	Music Teacher	\$442.00
KATRINA VINKMAN	Music Teacher	\$442.00
DARLA VAN SICKLE	Music Teacher/Chorus Manager	\$476.00
<u>Grades 7-12</u>		
JORDAN BARRY	Music Teacher	\$408.00
MATTHEW GRAMATA	Music Teacher	\$408.00
DOUGLAS HEYBURN	Music Teacher	\$408.00
SUSAN KACZOR	Music Teacher/Elem. Acc.	\$476.00
BRIAN McLAUGHLIN	Music Teacher	\$408.00
ERICA McPARTLAND	Music Teacher	\$408.00
MATTHEW PACCIONE	Music Teacher	\$408.00
<u>Chaperones</u>		
JENNIFER FEAR	Macopin School	\$ 72.00
AMY DICKERSON	Macopin School	\$ 72.00

24. The recommendation of the Superintendent to approve the following **HIGH SCHOOL INDOOR PERCUSSION TECHNICIANS and STIPENDS**, for the 2018-2019 school year - Account: 11-190-100-320-09-66-962:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
LINDSAY WALSH	Marching	\$1,000.00
WILLIAM TIERNEY	Snare	\$1,000.00
JASON VANDYKE	Tenor	\$1,000.00
MATTHEW LEITNER	Visual	\$1,000.00

25. The recommendation of the Superintendent to approve the following as **FAMILY NUMERACY INSTRUCTORS**, for the 2018-2019 school year, at the hourly rate of \$34.00, not to exceed 5 hours per staff member, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Apschawa</u>	<u>Paradise Knoll</u>
KRISTA BASILE	BRITTANY BRIGHT
CATHERINE CLINTON	JESSICA COHEN
MICHELLE DeVOID	ELLEN DOUGHERTY
LAUREN YARMULA	KELLY FRASCA
KAREN McCOURT	TRICIA GINDER
CHRISTINA RODEK	AMI HOGUE
PETRINA VALESE	

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

25. (Continued)

Maple Road

THOMAS ANTONUCCI
DIANA BIVONA
TRICIA GRANAY
DEBORAH MALATAK
KRISTEN ROSIMINI
ALYSSA WILLIS

Upper Greenwood Lake

DEENA ACCARDI
MELISSA BERGH
KELLY COMERFORD
MAUREEN KELLY
ELIZABETH MESSANO
HEATHER TERRY-EGLI

Marshall Hill

COLLEEN BEGLEY
PHYLLIS BLAU
ERIN BRANAGAN
CHRISTINE GENARDI-FISHER
KATHRYN HESS
RACHEL LEHR
SHAWN RHINESMITH
KELLY ROWLAND
ALICE SUSKA
WENDY WITTMAN

Westbrook

REGINA CANALI
LYNN DOHERTY
CHRISTINE ERRICHELLO
MAUREEN KELLY
HOLLIE MILLER
STEPHANIE NEBIKER
SUZANNE OESTERLE
JILL SIMONS

26. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT ACTIVITY ROBOTICS CLUB and ADVISORS**, for the 2018-2019 school year, at the hourly rate of \$34.00, not to exceed 15 hours per staff member, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

Advisor

School

JACLYN BECKER	Apshawa
JUSTIN RUNNE	Maple Road
MERJEME DUFFY	Marshall Hill
KELLY STOCCHETTI	Paradise Knoll
JOHANNA ARCHER	Upper Greenwood Lake
ERIN DAVIE	Westbrook

27. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT ACTIVITY SCIENCE OLYMPIAD CLUB and ADVISORS**, Macopin School, for the 2018-2019 school year, at the hourly rate of \$34.00, not to exceed 10 hours per staff member, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

Advisor

MARY BOZENMAYER
JOSEPH PETROSI
DEANA PEZZINO

28. The recommendation of the Superintendent to approve the following for **SCIENCE OLYMPIAD** event preparation, for all elementary schools, at the hourly rate of \$34.00, for ten (10) hours each, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

28. (Continued)

Employee

**DIANA BIVONA
JUSTIN RUNNE**

29. The recommendation of the Superintendent to approve the **AFTER SCHOOL STUDENT HIGH SCHOOL ACTIVITY CLUB, MOUNTAIN BIKE**, for the 2018-2019 school year.

NOTE: Advisor will be a volunteer. No cost to the District.

30. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT ACTIVITY CLUB and ADVISOR**, at the hourly rate of \$34.00, for the 2018-2019 school year, per Board of Education/WMEA Agreement - Account: 11-000-223-890-08-08-000:

<u>Advisor</u>	<u>Club</u>	<u>School</u>	<u>Hours</u>
MARY BOZENMAYER	Gay/Straight Alliance (GSA)	Macopin	10.5

31. The recommendation of the Superintendent to approve the following addition to the list of **HOME INSTRUCTORS**, at the hourly rate of \$39.00, for the 2018-2019 school year - Account: 11-150-100-101-10-10-000:

<u>Teacher</u>	<u>Certification</u>
TRICIA GINDER	Special Education, K-8

32. The recommendation of the Superintendent to approve the following **COLLEGE STUDENT** for the purpose of classroom observation for the 2018-2019 school year, at no cost to the District:

<u>Student</u>	<u>College</u>	<u>Course</u>	<u>Timeframe</u>
JESSICA KACHLER	Fairleigh Dickinson	High School Science	January 9-18, 2019

33. The recommendation of the Superintendent to approve the following **VOLUNTEERS** to the **STUDENT ACTIVITY PROGRAMS** for the 2018-2019 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
RACHEL HURST	High School	Dance Team
CASEY McCOY	High School	Color Guard
DANIEL BROPHY	High School	Baseball
RYAN HEERSCHAP	High School	Mountain Bike Club
JAY LANCE	High School	Ice Hockey
STEPHEN MASLANEK	High School	Lacrosse

NOTE: The District will reimburse for the clearance process.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes*
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes**

*Mr. Cytowicz voted "No" to item #30.

**Mrs. Van Dyk "Abstained" to item #25.

The **MOTION PASSED.**

XV. COMMITTEE REPORTS/LIAISONS

Parks & Recreation - Mr. Guarino spoke about the work on Nosenzo Pond field being completed. He stated the Committee is planning on resurfacing Farrell Fields with a \$250,000 grant from the State. Work will begin in the spring. Mr. Guarino indicated there will be no meeting in December. Mrs. Van Dyk stated there is now a dog park at Nosenzo Pond, and Mr. Guarino confirmed this.

Mr. Drew commented on the grant funds received by the Highlands Council and encouraged discussion with Carl Richko, to determine if there is a way to coordinate with the Township, the Board, and the Highlands Council to set aside a block of land that can be used as a park complex for the community.

Mrs. Dwyer explained that Mr. Richko was a member of the Board of Education for many years and also the Mayor of the community, making him very knowledgeable in this area and would be an asset for the Board to contact.

Safety - Mrs. Van Dyk indicated there was no meeting in December.

Superintendent's Roundtable - Mrs. Dwyer spoke about the concerns brought by the parents regarding Visitation Day sessions, the Maple Road roof work being done, and COGAT testing for resource students. S.A.F.E. Night and the District calendar were also discussed, as well as safety concerns with voting at Paradise Knoll and the possible change of location to the Freedom Church. Mrs. Dwyer commented that parents had questions on the District-wide 6th Grade field trip to Camp Vacamas, and CASA no longer offering Bubbling Springs beach parties for the incoming 6th graders. The next meeting will be on Thursday, December 20th.

Passaic County School Boards Association - Mrs. Van Dyk indicated the meeting was cancelled in November and has not been notified of the December meeting.

New Jersey School Boards Association - Mrs. Van Dyk did not have a report. Mr. Cytowicz spoke about the Delegates Assembly and reviewed the discussion of the Department of Education Path to Progress report. He also spoke about a Task Force and educational opportunities for non-college bound learners.

Mr. Cytowicz noted that the Board will be losing their master Board certification in 2019, and hopes that the Board affirms an effort to jointly go through professional development with NJSBA.

XV. COMMITTEE REPORTS/LIAISONS - Continued

Legislative - Mr. Huber spoke about proposals from various committees that are being considered but have not been passed yet. Mr. Huber spoke about bills that might affect schools, such as recruiting male minority teachers; Epi-pen administration by bus drivers; forming a new anti-bullying task force; sharing school maps with law enforcement; mandatory eye exams for children under six; nepotism policies; promoting backpack safety; recognizing support staff day; apprentice pilot program; health/physical education endorsement requirement - special endorsement for physical education teachers K-6; LGBT instruction for middle school and high school; career and technical education scholar awards; pupil transportation contracts (requirement to cancel contract if notified that a driver is no longer authorized to operate); STEM grant program; a deaf student's bill of rights; and Class 3 special law enforcement officers qualifications.

Technology Oversight - Mrs. Fritz indicated there was no meeting and hopes there will be a meeting in January with the new Supervisor of Technology.

Township/Board of Education Joint Committee - Mr. Cytowicz spoke about the Friends of Wallisch property and asked which direction the Board should go with it. Mrs. Van Dyk stated she would like to discuss it with the two new Board members and request information from them. Mr. Cytowicz talked about creating an agenda for a future meeting with the council, the Board, and the Friends of Wallisch. Ms. Francisco provided an explanation on the history of the Wallisch property. Mrs. Van Dyk recommended to put the matter on hold until it is discussed with the new Board.

CASA - Mr. Huber did not have a report. He spoke about CASA having grown over the last few years and becoming very effective in their purpose. He stated if there is interest in taking the liaison position, he would be happy to discuss CASA and provide information.

XVI. OLD BUSINESS

Mr. Drew spoke about the Rotary Holiday event. Dr. McQuaid also spoke about the event which was held in the Recreation Center, and went into detail regarding the participation of the students.

Motion by Mrs. O'Brien, seconded by Mrs. Fritz, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XVII. NEW BUSINESS

Motion by Mrs. O'Brien, seconded by Mr. Drew, to approve the following resolution:

WHEREAS, Mr. Glenn Huber has served as a prominent member of the West Milford Township Board of Education from January 2016 until December 2018; and

WHEREAS, Mr. Huber has diligently served on and chaired the Policy Committee, and was a liaison for the Legislative and CASA Committees; and

WHEREAS, Mr. Huber held uppermost the welfare of our students in his decisions and served with great skill and dedication; and

XVII. NEW BUSINESS - Continued

WHEREAS, his service on the Board has brought him the respect of his colleagues on the Board, the administrative staff, and the teaching and support staff;

NOW, THEREFORE BE IT RESOLVED, that the Board of Education, on behalf of the grateful community, publicly acknowledges and expresses its sincerest appreciation to Mr. Huber for his outstanding contributions to the West Milford Township Public School District; and

BE IT FURTHER RESOLVED, that this Resolution be spread upon the minutes of the Workshop/Regular Meeting of the Board of Education of December 18, 2018, and presented to Mr. Glenn Huber.

VOICE VOTE: All in Favor. MOTION PASSED.

Motion by Mrs. O'Brien, seconded by Mrs. Dwyer, to approve the following resolution:

WHEREAS, Mr. Gregory Bailey has served as a prominent member of the West Milford Township Board of Education for twenty-two (22) years, from April 1996 until December 2018; and

WHEREAS, Mr. Bailey has been the longest serving member of the West Milford Board of Education; and

WHEREAS, Mr. Bailey has diligently chaired and served on the Budget and Finance Committee; and

WHEREAS, Mr. Bailey held uppermost the welfare of our students in his decisions and served with great skill and dedication; and

WHEREAS, his service on the Board has brought him the respect of his colleagues on the Board, the administrative staff, and the teaching and support staff;

NOW, THEREFORE BE IT RESOLVED, that the Board of Education, on behalf of the grateful community, publicly acknowledges and expresses its sincerest appreciation to Mr. Bailey for his outstanding contributions to the West Milford Township Public School District; and

BE IT FURTHER RESOLVED, that this Resolution be spread upon the minutes of the Workshop/Regular Meeting of the Board of Education of December 18, 2018, and presented to Mr. Gregory Bailey.

VOICE VOTE: All in Favor. MOTION PASSED.

Mrs. Van Dyk thanked Mr. Bailey for his many years of service to the Board and to the students of West Milford. Dr. Anemone also thanked Mr. Bailey for his years of service on behalf of the central office administration and staff.

Mr. Cytowicz spoke about last year's request of flags being lit in the evening and urged the administration to revisit this.

Mr. Huber provided his suggestions for the new Board next year.

Mr. Cytowicz also spoke about Roberts Rules and provided his suggestions.

Motion by Mrs. O'Brien, seconded by Mrs. Fritz, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XVIII. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS

Members of the public who have requested to speak prior to the meeting will be first with five (5) minutes for each speaker, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Public Comment.

Motion by Mrs. O'Brien, seconded by Mr. Guarino, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. EXECUTIVE SESSION/ADJOURNMENT

At 8:50 p.m., Mrs. Dwyer made a motion, seconded by Mrs. O'Brien, to go into Executive Session for the purpose of discussing personnel matters, and to adjourn the meeting from Executive Session, as no action will be taken.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary